

AGENDA

Meeting: Marlborough Area Board

Place: [Online Meeting](#)

Date: Tuesday 15 June 2021

Time: 7.00 pm

Including the parishes of Aldbourne, Avebury, Baydon, Berwick Bassett, Chilton Foliat, East Kennett, Fyfield, Marlborough, Mildenhall, Ogbourne St Andrew, Ogbourne St George, Preshute, Ramsbury, Savernake, West Overton, Winterbourne Monkton.

The Area Board welcomes and invites contributions from members of the public. The chairman will try to ensure that everyone who wishes to speak will have the opportunity to do so.

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Please direct any enquiries on this Agenda to Matt Hitch Democratic Services Officer, direct line 01225 718 059 or email matthew.hitch@wiltshire.gov.uk

Press enquiries to Communications on direct lines (01225) 713114 / 713115.

Wiltshire Councillors

CLlr Jane Davies, Marlborough West (Chairman)
CLlr James Sheppard, Aldbourne and Ramsbury (Vice-Chairman)
CLlr Caroline Thomas, Marlborough East

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Please see the agenda list on following pages for details of deadlines for submission of questions and statements for this meeting.

For extended details on meeting procedure, submission and scope of questions and other matters, please consult [Part 4 of the council's constitution](#).

The full constitution can be found at [this link](#).

For assistance on these and other matters please contact the officer named above for details

	Items to be considered	Time
1	<p>Chairman's Welcome and Introductions</p> <p>To welcome those present to the meeting.</p>	7.00pm
2	<p>Apologies for Absence</p> <p>To receive any apologies for absence.</p>	
3	<p>Minutes (<i>Pages 1 - 12</i>)</p> <p>To approve and sign as a correct record the minutes of the meetings held on 16 March 2021 and 18 May 2021.</p>	
4	<p>Declarations of Interest</p> <p>To receive any declarations of disclosable interests or dispensations granted by the Standards Committee.</p>	
5	<p>Chairman's Announcements (<i>Pages 13 - 14</i>)</p> <p>To receive the following announcements through the Chairman:</p> <ul style="list-style-type: none"> • Area Board Operational Model 2021 onwards. <p style="padding-left: 40px;">A new model with 4 business meetings a year and informal engagement events or activities when required.</p>	7.05pm
6	<p>Ramsbury Primary School Recycling Project</p> <p>An update on Ramsbury Primary School's scheme to reduce plastic waste.</p>	7.15pm
7	<p>Partner Updates (<i>Pages 15 - 30</i>)</p> <p>To note the attached Partner updates and receive any further information partners wish to share:</p> <ul style="list-style-type: none"> • Wiltshire Police • Dorset and Wiltshire Fire and Rescue • Healthwatch Wiltshire • B&NES, Swindon and Wiltshire CCG • Town / Parish Councils <ul style="list-style-type: none"> ○ Marlborough Town Council • Marlborough Area Neighbourhood Plan • Climate Action Marlborough 	7:25pm
8	<p>Community Area Status Report and Area Board Priority Setting (<i>Pages 31 - 46</i>)</p> <p>Update from Andrew Jack on the Community Status Report.</p>	7:55pm

9	Community Engagement Manager (CEM) Delegated Decision <i>(Pages 47 - 50)</i>	8:10pm
	<p>To agree a revised CEM Delegated Authority to award funding in between meetings.</p>	
10	Appointments of Lead Members to Outside Bodies and Working Groups <i>(Pages 51 - 68)</i>	8:15pm
	<p>To agree the appointments of Lead Councillors for 2021/22 to:</p> <ul style="list-style-type: none"> • Outside Bodies • Working groups and • Any focus areas 	
11	Local Youth Network Update and Applications for Youth Funding	8:20pm
	<p>To receive any updates on the Local Youth Network (LYN).</p> <p>There were no applications for Youth Grant funding.</p>	
12	Health and Wellbeing Group	8:25pm
	<p>To receive an update on the Marlborough Health and Wellbeing Group.</p> <p>There were no applications for Health and Wellbeing Funding.</p>	
13	Community Area Transport Group (CATG) <i>(Pages 69 - 82)</i>	8:30pm
	<p>To consider the update and any recommendations arising from the Community Area Transport Group (CATG).The Area Board will be asked to ratify the funding recommendations from the CATG.</p>	
14	Community Area Grant Scheme <i>(Pages 83 - 88)</i>	8:35
	<p>The Wiltshire Councillors will consider applications to the Community Area Grants Scheme, as follows:</p> <ul style="list-style-type: none"> • Ramsbury Cricket Club, £5,000 towards new practice nets. • Ramsbury Recreation Centre, £5,000 towards two new tennis courts. • Marlborough St May's School, £3,850 towards the enhancement of outdoor educational provision. • Mildenhall Village Hall, £1,600 towards new loft insulation. • Ramsbury Parish Council, £5,000 towards a new wheelchair accessible roundabout. 	

To note the following grant applications, already awarded via the delegated authority of the Community Engagement Manager:

- Marlborough Sports Club, £3,950.00 towards repairs to fencing around sports ground.
- Devizes and District Foodbank, £1,050.00 towards a new delivery van.

15	Update from Community Engagement Manager	8:45pm
	To receive an update from Andrew Jack, Community Engagement Manager (CEM).	
16	Open Floor	8:50pm
	Residents are invited to ask questions of the Area Board.	
17	Urgent items	8:55pm
	Any other items of business which the Chairman agrees to consider as a matter of urgency.	
18	Close	9:00pm
	The next meeting of the Marlborough Area Board will be held on Tuesday 12 th October, 7.00pm at Marlborough Town Hall.	

MINUTES

Meeting: Marlborough Area Board

Place: Online Meeting

Date: 16 March 2021

Start Time: 7.00 pm

Finish Time: 9.23 pm

Please direct any enquiries on these minutes to:

Tara Shannon Senior Democratic Services Officer, (Tel): or (e-mail)
matthew.hitch@wiltshire.gov.uk

Papers available on the Council's website at www.wiltshire.gov.uk

In Attendance:

Wiltshire Councillors

Cllr James Sheppard, Cllr Stewart Dobson, Cllr Jane Davies (Vice-Chair) and
Cllr Nick Fogg MBE (Chairman)

Wiltshire Council Officers

Dominic Argar (Assistant Multimedia Officer), Andrew Jack (Community Engagement
Manager) and Tara Shannon (Senior Democratic Services Officer)

Partners

Wiltshire Police
Wiltshire Fire and Rescue Service
Healthwatch Wiltshire
Marlborough Town Council

Total in attendance: 26

<u>Minute No.</u>	<u>Summary of Issues Discussed and Decision</u>
71	<p><u>Chairman's Welcome and Introductions</u></p> <p>The Chairman welcomed everyone to the meeting of the Marlborough Area Board, explained the procedure for remote meetings and invited Cllrs to introduce themselves.</p>
72	<p><u>Apologies for Absence</u></p> <p>There were no apologies for absence.</p>
73	<p><u>Minutes</u></p> <p>The minutes of the meeting on 26 January 2021 were presented for consideration and it was,</p> <p>Resolved:</p> <p>To confirm the minutes of the meeting on the 26 January 2021.</p>
74	<p><u>Declarations of Interest</u></p> <p>There were no declarations of interest.</p>
75	<p><u>Chairman's Announcements</u></p> <p>The Chairman made the announcements as detailed in the agenda. Additionally, particular thanks were passed on to Cllr Stewart Dobson who was retiring. The Chairman, who was also retiring stated that he had enjoyed his time as Chairman of the Area Board and passed on thanks to all the Marlborough Area Board Councillors, the parishes, attendees and the Community Engagement Manager and Democratic Services Officer.</p>
76	<p><u>Partner Updates</u></p> <p>Updates were received from the following partners:</p> <ul style="list-style-type: none"> • Wiltshire Police Inspector Tina Osborn was in attendance and gave an update to the meeting on crime figures and planned projects for the area. There had been a slight rise in overall crime figures for the area with 43 crimes reported. With regards to burglaries there was no pattern to them, so intelligence gathering and prevention work was underway. Incidents (rather than crimes) reported to Police had reduced. The force had been concentrating on speed enforcement at various sites including Community Speed Watch (CSW) sites and CSW teams would be kept up

to date with enforcement activities. School engagement had been another priority as restrictions were being relaxed. There had been some concerns on social media around dog thefts, however so far there had been no reports to the police during 2021 of dog thefts in Wiltshire. The Inspector reminded everyone to be vigilant and to keep dogs securely. Suspicious activity should be reported to 101 and crimes in progress to 999. In response to questions it was stated that it was expected that crime figures may increase slightly as lock down was relaxed and as the evenings got lighter. It was explained that the Police Constables in Marlborough also covered Pewsey, and they were supported by PSCO's who also covered both areas.

- **Dorset and Wiltshire Fire and Rescue Service.**

Dave Adamson of the DWFRS gave an update to the meeting and highlighted his written report in the agenda. The service had recently been inspected by the HM Inspectorate of Constabulary and Fire and Rescue Services and received a positive report. The fire service were still assisting the ambulance service by driving ambulances, were helping out at the mass vaccination centre in Salisbury and helping to respond to category 1 cardiac arrests when necessary. A consultation was underway on the DWFRS Community Safety Plan and people could comment on this at www.dwfire.org.uk/draft-community-safety-plan-2021-24-consultation up to 13 May. There had been 20 call outs from 12 January to 8 March, which was less than usual due to the lock down.

- **Healthwatch Wiltshire**

Joanna Wittels of Healthwatch Wiltshire gave an update to the meeting. She highlighted the written report in the pack, and stated that they had received 319 feedback comments from 1 – 28 February 2021 and these were broken down into the following areas:

- 189 COVID vaccinations
- 45 GPs
- 26 Dentists
- 21 Mental Health
- 15 Adult Care
- 12 Hospital

Healthwatch volunteers were busy undertaking forums and webinars and their website was busy, receiving high volumes of traffic. A survey had been undertaken on healthcare services and the report for that would be available soon. It was highlighted that the mental health forum met monthly and that a survey on autism had been launched.

- **B&NES, Swindon and Wiltshire CCG**

The Chairman stated that there was a written report in the agenda pack.

- **Town / Parish Councils**

- Marlborough Town Council
The MTC Mayor, Cllr Mark Cooper gave an update to the meeting.

	<p>MTC were drawing up a plan to work within the government’s road map out of lock down and booking were cautiously being taken at their venues. Thanks were given to all volunteers who had helped the community during COVID. There was a consultation on the common which was underway and could be found on the MTC website, regarding rugby on the common.</p> <p>At the last full MTC meeting £100,000 of section 106 money was allocated towards a 3G pitch for Marlborough. £10,000 of s106 money was also made to Marlborough Tennis. It was hoped that people would let MTC know other sports or recreational items that s106 monies could go towards.</p> <p>Regarding devolution of services, MTC were waiting for an update from Wiltshire Council.</p> <p>Cllr Stewart Dobson highlighted that the Marlborough Town Clerk, Shelley Parker was leaving soon and wanted to send thanks from the Area Board for her commitment to Marlborough and to wish her luck for the future. These comments were echoed by the Mayor.</p> <ul style="list-style-type: none"> • Marlborough Area Neighbourhood Plan Cllr Mervyn Hall gave an update to the meeting. The regulation 14 consultation had now been completed and the documents regarding this were being prepared to go to Wiltshire Council. This would be followed by regulation 15 which would be Wiltshire Councils comments and regulation 16 which was Wiltshire Councils consultation on the neighbourhood plan. It had been hoped that the referendum would take place with the local elections on 6 May however it was understood that there was a queue of 9 Neighbourhood plans in the pipeline so this was unlikely. This would have a financial impact on MTC as the percentage of CIL money would increase to 25% if the plan was adopted. • Climate Action Marlborough MTC Cllr Susie Price gave an update to the meeting. Following MTC’s declaration of a climate emergency a working party had been created to action the declaration, Cllr Price chaired the group. A handful of meetings with community groups like Transition Marlborough and ARC had taken place to put together priorities for the next term. It was requested that if there were groups or individuals interested in this that they let the assistant town clerk know (Claire, email: charris@marlborough-tc.gov.uk). It was clarified that Climate action Marlborough was an umbrella group to bring all interested parties together and that they were not officially affiliated with Climate Action Wiltshire although would be interested in inviting them as a guest to the group. <p>The Chairman thanked everyone for their updates.</p>
77	<u>Community Status Report</u>

	<p>Andrew Jack, Community Engagement Manager, gave an update on the Community Status Report.</p> <p>The officer explained that a draft of the report had been brought to the Marlborough Area Board meeting in January. More detail had been added to report since then. It was explained that the report replaced the Joint Strategic Needs Assessment process which had been cancelled due to the pandemic. The JSNA process used to identify many priorities, however part of the thinking behind the Community Status Report was that there could be a rolling list of five top priorities, similar to CATG, these could then be worked on by the Area Board and the community area. The board could then make decisions, spend money and support projects that were relevant to the needs of people living in the Marlborough Community Area. Some of the emerging themes so far were highlighted, such as:</p> <ol style="list-style-type: none"> 1. Marlborough was a large & very rural population with a higher than average older population. 2. A key issue is therefore around isolation – access to services, transport, loneliness. 3. Support and positive activities for young people is difficult due to rural area, distance into town and secondary schooling. 4. Unemployment rates, those claiming universal benefit and debt had increased during COVID. 5. There was a high number of independent businesses. Support is needed to keep town centre vibrant. 6. Average house prices were significantly higher than average so excluded younger and local buyers – demand for affordable housing was high but building completions are low. 7. The internet opened some doors but also could exclude other people. 8. There was a lot of support for protecting the environment and to promote eco-friendly living. 9. We know we need to do more to facilitate sustainable modes of travel 10. Communities will need support to get back up and running when it is safer to do so.
78	<p><u>Health and Wellbeing</u></p> <p>The board received an update from Suzy Deering, Communication Officer for the Kennet and Avon Medical Partnership (KAMP).</p> <p>KAMP had taken on a contract to provide the COVID vaccination project with the Kennet Primary Care Network (PCN) made up of 4 local practises working together. They now had Marlborough Leisure Centre up and running, provided 10 vaccinators and ancillary staff who were providing 100s vaccines a day. There were 3 local centres for vaccinations at Ramsbury, Pewsey and</p>

	<p>Marlborough.</p> <p>Bar charts were shown detailing how many vaccinations had been provided amongst priority groups. Second doses had started being given out as well. Progress was going well. The programme was being run in parallel with NHS England vaccination centres which had caused a bit of confusion as people were getting 2 lots of invites, which was causing a lot of enquires.</p> <p>They had now instigated quiet sessions at the beginning of the clinics (for example for those who were needle phobic or for people with learning difficulties.)</p> <p>As a PCN they were to deliver to top 9 groups and they were looking at whether they should undertake the contract for the under 50s, this was still under discussion.</p> <p>Cllr Jane Davies stated that all feedback she had received was incredibly positive. Cllr Davies had volunteered as a Link driver and a steward for the vaccination centre. Ms Kamp thanked all volunteers.</p> <p>Jill Turner, Chair of the Health and Wellbeing Group gave a brief update to the meeting. There were concerns regarding the impact of COVID and lockdown, particularly mental and physical deconditioning. The HWBG were putting in help and support where they could.</p> <p>Applicants for Health and Wellbeing funding spoke in support of their applications. The applications for Health and Wellbeing funding as detailed in the agenda were considered and it was,</p> <p>Resolved:</p> <ul style="list-style-type: none"> • To grant Arts Together, Marlborough, £2,017.95 towards creative activities for older people. • To grant The New Road Centre, Marlborough, £1,620.00 towards a trip for vulnerable residents. • To grant The Jubilee Centre, Marlborough, £1,562 towards their Move It exercise programme. This was more than the £960 applied for, but as there were funds left in the budget for the year and the centre did such worthwhile work, the board agreed to award all remaining funds.
79	<p><u>Local Youth Network Update and Applications for Youth Funding</u></p> <p>Representatives of the grant applications spoke in support of their applications. The grant applications for youth funding as detailed in the agenda were considered and it was,</p>

	<p>Resolved:</p> <ul style="list-style-type: none"> • To grant Marlborough Youth Football Club, £5,000.00 towards survey work towards new 3G pitch. • To grant the Area Board Initiative – Marlborough Sports Forum, £5,458.00 towards supporting young people into sport.
80	<p><u>Community Area Transport Group</u></p> <p>Cllr James Sheppard as Chairman of the CATG gave an update to the meeting. Cllr Sheppard stated that CATG funds were short, road condition and traffic speeds were an issue. Cllr Sheppard felt that perhaps some initiatives would be better placed in a different area. If re-elected next year Cllr Sheppard hoped he or the new area board members could look into that. Thanks were passed to regular CATG attendees and to Steve Hind the Highways Officer and Andrew Jack the Community engagement Manager. It was explained that a sixth high priority scheme had been added to the list. The scheme to move the 30mph sign on C189 at Baydon and Aldbourne was now complete and this had been signed off list. Some of the successes of the CATG were also highlighted.</p> <p>It was,</p> <p>Resolved:</p> <ul style="list-style-type: none"> • To note the discussions held at the CATG meeting of 4 March 2021. • To confirm the six high priority schemes agreed by CATG: <ul style="list-style-type: none"> ○ Froxfield Traffic Plan – Design work to Eastern gateway complete – construction programmed for mid-May. Marlborough CATG will continue to monitor after Froxfield’s move to Pewsey AB. ○ New double yellow lining + layby on The Avenue – layby agreed with NT & stakeholders. Design now ongoing. Lining will be carried out during dry weather. ○ Speed limits & safety on A4361 – The speed limit change has been agreed between BB&WM and Avebury PCs. Work to the TRO to change the speed limits is progressing. Broad Hinton PC working with Cllr Bridgit Wayman on developing project further. ○ Safety & speed review, Frees Ave – Funding allocated from area board Capital budget. Review not yet carried out due to pandemic. ○ Ogbourne Maizey, new 20mph assessment – this new project was prioritised during the meeting and work has not yet begun. ○ Widening of footpath at Van Diemens Close – chosen as

	<p>priority but will not be worked on by CATG</p>
81	<p><u>Area Board Recap of the last 4 years</u></p> <p>Andrew Jack, Community Engagement Manager gave a recap of the Area Board over the last four years.</p> <ul style="list-style-type: none"> • There had been 21 Area Board meetings in four years, several were missed in spring / summer 2020 due to the pandemic, then meetings moved online • The Area Board covered the town and 18 parishes, and 18,000 people lived in the community area • The Area Board operates two different sub-groups: <ul style="list-style-type: none"> ○ Community Area Transport Group ○ Health & Wellbeing Group • There was an annual budget of approx. £73,000 • There was an audience of 35+ at face to face meetings • The Area Board communicated with 1,000+ each week via Our Community Matters. <p>Amounts given via Area Board grant funding through the three different grant schemes; Capital projects; Health & Wellbeing for older and vulnerable people and Youth funding aimed at 13-19 year olds (up to 25 with SEND) were given with a total of £227, 218.00 awarded over the 4 years.</p> <p>Details of specific projects to which grants had been awarded were also given as were highlights of the work of the CATG project.</p>
82	<p><u>Community Area Grant Scheme</u></p> <p>It was explained that unfortunately there were not enough funds left in the budget to support all the applications in full.</p> <p>Applicants of the organisations of applying for grants spoke in support of their applications.</p> <p>The board then considered each application in turn and after debate and advice from the Community Engagement Manager on funds remaining and rules surrounding delegated powers, it was;</p> <p>Resolved:</p> <ul style="list-style-type: none"> • To defer the application from Ramsbury Parish Council for £5,000.00 towards a new wheelchair accessible roundabout, to the new

	<p>financial year and after the elections when the new board was in place, at which point the application could be considered by the board. The board noted their support for the project but due to a lack of funds left in the budget, there were unable to award the funds at this time.</p> <ul style="list-style-type: none"> • To grant Love Marlborough Kids Meals, £2,500.00 towards a new commercial oven. • To defer the application from Marlborough Sports Club, for £3,950.00 towards repairs to fencing around sports ground, until the new financial year, due to a lack of funds this financial year. As this was a time sensitive project, the board agreed that on or shortly after 1 April 2021 the grant could be awarded in full via the delegated authority of the CEM. • To grant Ramsbury Defibrillators, £850.00 towards a new defibrillator for village. • To grant Devizes and District Foodbank, £560.00 towards a new delivery van, with a further £1,050 to be awarded on or shortly after 1 April 2021 via the delegated authority of the CEM. • To grant Avebury Parish Council, £1882.50 towards new Speed Indicator Devices for village, which was half the amount requested, due to a lack of funds left for the financial year. • To grant the Area Board Initiative – Marlborough TC, £1882.50 of the £1,924.00 requested towards a new Speed Indicator Device for town, due to a lack of funds.
83	<p><u>Any Other Questions</u></p> <p>There were no questions.</p> <p>Cllr Sheppard and Cllr Davies passed on their thanks to the retiring councillors, Cllr Nick Fogg MBE and Cllr Stewart Dobson.</p>
84	<p><u>Urgent items</u></p> <p>There were no urgent items.</p>
85	<p><u>Close</u></p> <p>The Chairman thanked everyone for attending and announced that the next meeting of the Marlborough Area Board will be held on 18 May 2021 (time to be confirmed). This meeting would be to elect a Chair and Vice for the forthcoming year.</p>

	The next full meeting of the Marlborough Area Board will be held on 15 June 2021 at 7.00pm.
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MINUTES

Meeting: Marlborough Area Board
Place: Trowbridge Civic Centre, St Stephen's Pl, Trowbridge BA14 8AH
Date: 18 May 2021
Start Time: 12.05 pm
Finish Time: 12.07 pm

Please direct any enquiries on these minutes to:

Matt Hitch, Democratic Services Officer, (Tel): 01225 718059 or (e-mail) matthew.hitch@wiltshire.gov.uk

Papers available on the Council's website at www.wiltshire.gov.uk

In Attendance:

Wiltshire Councillors

Cllr James Sheppard (Vice-Chairman), Cllr Jane Davies (Chairman) and
Cllr Caroline Thomas

Wiltshire Council Officers

Kieran Elliott, Senior Democratic Services Officer

Total in attendance: 4

<u>Minute No.</u>	<u>Summary of Issues Discussed and Decision</u>
1	<p data-bbox="336 376 667 414"><u>Apologies for Absence</u></p> <p data-bbox="336 443 986 481">No apologies for absence had been received.</p>
2	<p data-bbox="336 515 695 553"><u>Election of the Chairman</u></p> <p data-bbox="336 582 1487 651">Kieran Elliott, democratic services officer, invited nominations for the position of Chairman.</p> <p data-bbox="336 689 491 728">Resolved:</p> <p data-bbox="336 766 1487 835">To elect Cllr Jane Davies as Chairman of Marlborough Area Board for the municipal year 2021/2022.</p>
3	<p data-bbox="336 869 767 907"><u>Election of the Vice-Chairman</u></p> <p data-bbox="336 936 1313 974">The Chairman invited nominations for the position of Vice-Chairman.</p> <p data-bbox="336 1012 491 1050">Resolved:</p> <p data-bbox="336 1088 1487 1158">To elect Cllr James Sheppard as Vice Chairman of Marlborough Area Board for the municipal year 2021/2022.</p>

Chairman's Announcements

Subject:	Area Board model May 2021
Web /contact:	Rhys Schell, Specialist Manager - Community Engagement and Governance rhys.schell@wiltshire.gov.uk

The Area Board model was first introduced in 2009 and has delivered significant success in developing stronger communities since its inception. The overall aims of the Wiltshire Area Boards remain the same, however, an evolved framework has been created that builds on the strengths of the model and enables Area Boards to use more flexible, informal methods to engage with local residents.

Over recent years multiple Area Boards have piloted different approaches using events, workshops and surveys, with the data clearly showing that this varied approach to resident engagement reaches a wider cross section of the community. This leads to a more consultative and collaborative approach and one that promotes local intelligence gathering to inform decision making.

The new framework allows Area Boards to tailor their approach to their communities, considering what their local priorities are, the partners involved and the outcomes they wish to achieve. It will importantly offer more opportunities for our residents to engage with us on issues important to them. The model promotes each Area Board to develop its network of community led activity through business meetings, community engagements such as events, workshops and surveys and a wide range of sub-groups.

Figure 1 shows an example of how the annual Area Board cycle could look. Four Area Board business meetings, with multiple Area Board engagements taking place at other times during the year, which focus on specific local priorities. In addition, working groups of the board such as youth networks, health and wellbeing groups and community area transport groups will continue to meet and link with the Area Board.

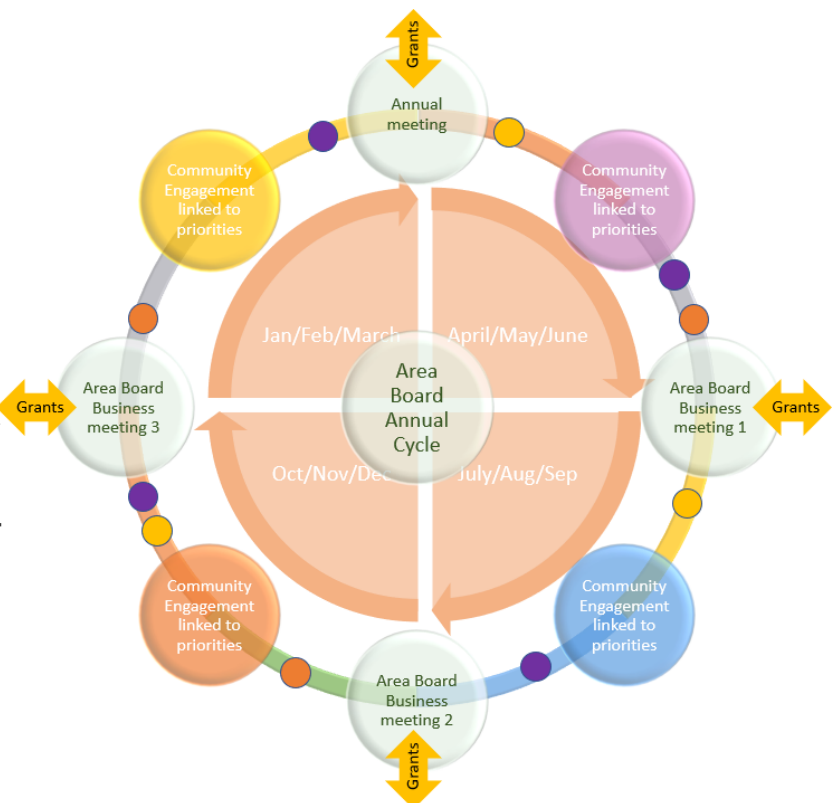
Figure 1 - The Area Board model

Area Board Example Model

4 business meetings scheduled evenly across the year. If additional business decisions are needed then meetings can be set or delegated decisions taken.

Informal engagement activities can be flexibly built into the Area Board programme, agreed between the Community Engagement Manager and Cllrs.

- Community Area Transport Group
- Health & Wellbeing Forum
- Local Youth Network



Your CPT – MARLBOROUGH.



INS Allan Lumley.

Inspector.



SGT Gareth Edwards.

Neighbourhood Sargent.

Neighbourhood PC's



PC Emily Grigor.

Neighbourhood Officer.



PC Ellie Porter

Neighbourhood Officer.

PCSO'S



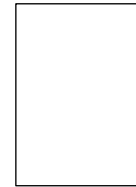
PCSO Mark Braithwaite

Marlborough PCSO.



PCSO Emily Johnson

Marlborough PCSO.



PCSO Cameron Brazier

Marlborough PCSO.

LOCAL PRIORITIES IN MARLBOROUGH.

<p>Town</p>	<p>There has been a concerning rise in reports regarding youths acting in an anti-social manner in the areas of: The Priory, The Rec/Skate Park and St Marys Church yard.</p> <p>These individuals have been reported to be intimidating passers by and young children with a strong smell of cannabis in the area. Litter is left behind, and loud music is played.</p> <p>We ask parents to be mindful of their children's actions and to keep an interest in where they go, who they meet and what they get up to when out in the town. We ask children to be mindful when in public spaces and that their actions are affecting the public. Please respect these areas and other people.</p>
<p>Rural</p>	<p>A fall in reports of rural crime in the last few months,' Nottingham Knockers' have been seen recently going door to door selling items. Please do not answer the door to these individuals and accept no items. Simply call 101 and report their whereabouts and descriptions of the individual/vehicles seen. Car break-ins are on the rise as more of the public visit beauty spots. Please DO NOT LEAVE PERSONAL BELONGINGS IN VEHICLES on show.</p>
<p>MAY</p>	<p>Since May 17th – Covid restrictions have eased. You can now sit inside of up to 6 people or larger group of 2 households. Outside you can sit up to 30 persons max.</p>
<p>JUNE</p>	<p>From June 21st everything reopens.</p>

REPORTS

Anti-Social Behaviour

15/05/2021 – Marlborough

Male was searched by an officer and had a small amount of cannabis in his possession.

Burglary

22/05/2021 – West Kennet

Unknown Suspect has broken the latch over the lock on Motorhome and once inside have located and removed a bag containing items.

04/05/2021 – Marlborough

Unknown suspect has forced rear doors on unoccupied property where builders are doing some improvements. Entry gained and builders items have been searched. Items stolen.

Theft

10/05/2021 – Marlborough

Two males have entered a store together and stole high value items then left in a vehicle.

07/05/2021 – Marlborough

Unknown suspects have entered the store and have concealed items into bags. Suspects have then left the store without making payment.

02/05/2021 - Marlborough

unknown suspects have stolen various high value items.

14/05/2021 – Ramsbury

Unknown male suspect has driven to the yard and attempted to steal items. When disturbed, the male suspect has then driven through the closed gates causing damage to the gates and the vehicle.

08/05/2021 – Marlborough

Unknown suspect have used unknown means to steal various items at a residential garage.

10/05/2021 – Swindon/Marlborough

Two males arrested upon vehicle being stopped after having stolen a trailer from the farm. The trailer was left and the vehicle drove off at speed.

Vehicle Offence

02/05/2021 – Marlborough

Unknown suspect has smashed the back window of a car as it was parked unattended in a car park, and has stolen items.

10/05/2021 – Marlborough

Unknown suspect has stolen the catalytic converter from a vehicle, by unknown means.

11/05/2021 – Marlborough

Unknown suspect(s) have stolen a catalytic converter from IP's vehicle. This was confirmed by a mechanic.

20/05/2021 – Marlborough

Unknown persons have smashed the passenger side window of securely parked vehicle have reached inside and stolen items.

02/05/2021 – Westwoods

Unknown suspect(s) via unknown means have smashed the rear wind screen of the RPs vehicle and stolen items.

02/05/2021 – Westwoods

A car has been broken into and items stolen. Access was gained by the unknown suspect by opening the small triangular window behind a rear side window and pressing a latch button, opening the car.

20/05/2021 – Grand Avenue

Unknown suspect has smashed the passenger rear window of a vehicle by unknown means and taken various items.

Action Fraud

No reports.

Facebook

<https://www.facebook.com/MarlboroughCPT>

DevizesAreaCPT@wiltshire.pnn.police.uk



With the further easing of the Government's lockdown restrictions, we are reminding drivers of the consequences of drink driving.

If you are planning to drive to pubs and restaurants please plan ahead to ensure you can get home safely. Remember, there is never an excuse to drink and drive - not only are you potentially endangering your own life, you are also risking the lives of your passengers and other road users.

If you see someone getting behind the wheel who you suspect may be over the drink drive limit, call us on 101 giving as much detail as you can.

Over the weekend, officers from East Wilts Team 5 arrested and charged two people for drink driving and one person on suspicion of drug driving.

Nicola Strong, 37, from Andover has been charged with driving a motor vehicle whilst above the legal alcohol limit after being arrested in Burbage on Sunday (16/05).

Stephen Dolan, 55, from Bradford on Avon was charged with driving a motor vehicle whilst above the legal alcohol limit after being arrested in Devizes on Saturday (15/05).

A 21-year-old man from Aldbourne was arrested on Friday (14/05) in Aldbourne, on suspicion of driving a motor vehicle with a proportion of a specified controlled drug above the specified limit. He has been released under investigation pending the result of blood tests.



We are appealing for help to identify the two men in these CCTV images.

They are suspected on two occasions of taking numerous bottles of spirits, with an total estimated value of £529, from the Marlborough Branch of Waitrose supermarket and leaving the store without paying.

The suspected thefts took place on Thursday 6 May and Monday 10 May.
Anyone with information is asked to contact us on 101 quoting log 54210043160



**DORSET & WILTSHIRE
FIRE AND RESCUE**

DORSET & WILTSHIRE FIRE & RESCUE SERVICE

WILTSHIRE AREA BOARD REPORT

Community Safety Plan

DWFRS Community Safety Plan can be found on the DWFRS website;
<http://www.dwfire.org.uk/community-safety-plan/>

Prevention

We are committed to making a real difference to the lives of people in Dorset and Wiltshire. Our aim is to reduce the level of risk and harm to our communities from fire, targeting those most at risk. We do this primarily through our Safe and Well visits.

A Safe and Well visit is **FREE** and normally lasts about one hour covering topics such as:

- Using electricity safely
- Cooking safely
- Making an escape plan
- What to do if there is a fire
- Keeping children safe
- Good practice – night time routine and other points relevant to you
- Identifying and discussing any further support the occupier may need

Are you or anyone you know:-

- Over the age of 65?
- Need a smoke detector?
- Have a long-term health condition?
- Suffer from poor hearing or sight loss?
- Would you struggle to escape in the event of a fire?

If you can answer yes to more than one of these questions, then please call us on 0800 038 2323 or visit <https://www.dwfire.org.uk/safety/safe-and-well-visits/>



**DORSET & WILTSHIRE
FIRE AND RESCUE**

Protection

On-going interaction by Protection Team members with Local Authorities, Private landlords and tenants regarding fire safety-related matters: external cladding systems; fire detection and warning systems; fire resisting doors (& self-closers); combustibility/fire resistance of construction materials; commercial and residential sprinklers systems and water-mist suppression systems

General Enquiries

If you have a general fire safety enquiry regarding commercial property, please email fire.safety@dwfire.org.uk and the Fire Safety Team will respond in office hours.

Fire Safety Complaint

If you wish to tell us about fire safety risks in commercial premises, such as locked or blocked fire exits, you have three options:

- You can email the fire safety department at enforcement@dwfire.org.uk
- Call 01722 69 1717 during office hours (9am-5pm).
- Call our Service Control Centre on 0306 799 0019 out of office hours (5pm-9am)

On Call Recruitment

Have you always wondered if you could join the fire service, but haven't had the opportunity to find out more? Have you found yourself seeking your next challenge, keen to give back to the local community or wanting to learn new skills including leadership and teamwork? Then becoming an on-call firefighter is for you.

As a paid position, on-call firefighters commit anywhere between 40 to 120 hours per week, during which time they must be able to respond to the station immediately.

Many have 'normal' jobs during the day, then upon their return home make themselves available overnight or during the weekends. Some of our crew respond from their workplaces during the day, and we are very grateful to their employers for releasing them to perform their vital duties.

Anyone over 18 years old can apply (although you can also apply once you are 17½) you must be able to respond and attend the fire station within 5-8 minutes, you have a good standard of physical fitness (i.e. you are generally active), and you must have the right to work in the UK.

Further information on becoming an On Call Firefighter can be found at www.dwfire.org.uk/working-for-us/on-call-firefighters/ or should you have any questions, you can call **01722 691444**.



**DORSET & WILTSHIRE
FIRE AND RESCUE**

Recent News & Events

Fire escape hoods used at incident for first time

Life-saving equipment, brought in following recommendations from the Phase 1 report of the Grenfell Tower public inquiry, has been used for the first time by the Service. Fire escape hoods, which help to protect the wearer from toxic fire-related gases, vapours and particles for at least 15 minutes, are currently being rolled out. They are used when people need to be evacuated from or through a smoke-filled location, and other exits – such as using a ladder or a smoke-free staircase – are not available. A procurement for the fire escape hoods started last September, with a training package made available to firefighters in February and the first supplies being delivered to fire stations last month. All fire engines within DWFRS will carry the hoods by the end of April. SM Adam Martin, who led the project to bring in the hoods, said: “We have allowed four hoods per appliance, and BA wearers can clip a pouch to their set when they enter a location where people may need to be rescued or brought to safety. The pouch can be restowed if the hood isn’t needed; if used, it should be disposed of and replaced. An e-learning package has been added to Grow, and procedure AEQ 3.6 provides all the relevant information to operational crews.”

CFO Ben Ansell said: “The provision of fire escape hoods was a recommendation within the Phase 1 report of the Grenfell Tower public inquiry and we worked with other fire and rescue services within the South West to agree a common approach. Although prompted by the Grenfell Tower fire, these hoods are not limited to use in high-rise buildings; they are suitable for any situation where a member of the public has to be moved to safety through a smokefilled area.” He added: “Fifteen minutes of protection against toxic smoke can make the difference between life and death. We would always prefer an escape route away from smoke, but that isn’t always possible. At a recent fire in Bournemouth, we brought 11 people to safety from a three-storey block of flats; nine of those people were evacuated using a ladder, but two wore our new fire escape hoods and were led safely through the building.” The hoods were tested by firefighters in the Bournemouth, Christchurch and Poole area during four high-rise exercises held in November and December. A video showing how the hoods are fitted can be found here:-

<https://www.youtube.com/watch?v=6WEO48Bv3H0>



Safe and Well Visits



During the coronavirus pandemic we are still able to offer support to you in your home, albeit with a slightly different approach to help prevent the inadvertent spread of the virus.

Your safety is really important to us, so to help us before we visit your home we will telephone you to provide you with home fire safety advice and to identify if any additional equipment may be required, such as smoke, heat or CO alarms.

We will then arrange to visit you at a convenient time to install any equipment and briefly look around your home to identify any fire risks.

To help us keep you safe we will wear appropriate PPE whilst in your home and will ask you to remain at a safe distance away from us, as well as wear a face covering, if possible.

Business safety during coronavirus outbreak



While we all deal with the implications of the coronavirus pandemic, Dorset & Wiltshire Fire and Rescue Service will continue to support the owners and managers of buildings and businesses.



**DORSET & WILTSHIRE
FIRE AND RESCUE**

The Service is not carrying out routine fire safety visits during this period; however, please be aware that enforcement and prohibition work will continue.

Further guidance on carrying out a risk assessment is available here

<https://www.gov.uk/government/publications/making-your-premises-safe-from-fire>

If you have a general fire safety enquiry regarding commercial property, please email fire.safety@dwfire.org.uk and the Fire Safety Team will respond during office hours.

Demand

Total Fire Calls for Marlborough Fire Station for period 01/04/21 to 03/06/21: -

Category	Total Incidents
No. of False Alarms	19
No. of Fires	7
No. of Road Traffic Collisions and other Emergencies	4
Total	30

Total Fire Calls for Ramsbury Fire Station for period 01/04/21 to 03/06/21: -

Category	Total Incidents
No. of False Alarms	0
No. of Fires	0
No. of Road Traffic Collisions and other Emergencies	1
Total	1

Both Stations are active on social media, please follow them on Facebook for stories from the stations. Thank you.

**Dave Adamson
Station Manager**

**Email: dave.adamson@dwfire.org.uk
Tel: 077344 83892**

Young volunteers create their own guide to mental health support services

A team of Young Healthwatch Wiltshire volunteers have created their own guide to mental health services for children and young people in the county.

The Wiltshire Mental Health Support Services List for Young People follows on from a guide for adults, produced by members of our Wiltshire Mental Health Open Forum as a way of helping people who are struggling with their mental health to find the right support for them quickly and easily.

Both guides are now [available to download](#) from the Healthwatch Wiltshire website where the list for adults has been downloaded more than 300 times since its launch in February.

Young volunteer **Robyn Moore** said: “After being involved with the Mental Health Forum’s resources list and seeing how well it had been received it seemed like a great idea to create a version specifically for young people. It was really interesting putting it together and realising just how many organisations were out there.

“As well as more well known organisations we tried to include a wide range of resources to highlight help that reflects the range of difficulties young people might face and be as inclusive as possible.”

Fellow young volunteer **Erin Woodsford** said: “It felt very good to have all this information in one place and in a way people could understand, and it felt even better knowing that this could make a huge difference to young people, especially when locating and finding the right organisations and helplines can be difficult.



“I feel like this could really benefit children and young people in Wiltshire as it signposts them to various forms of help, and it is a great resource for somebody who may not know who to go to and how to access the information they want.”

Jo Woodsford, Volunteer and Partnerships Lead at Healthwatch Wiltshire, said: “When our young volunteers saw how useful the mental health resources list for adults was, they took it upon themselves to create a version for children and young people.

“They took great care in researching a wide range of services and their hard work has resulted in a detailed guide which will be a valuable resource for any young person looking for information and support.”

Nick Bolton, Wiltshire Healthy Schools Lead at Wiltshire Council, said: “Young people have told us that they can’t always find the information they need to support their mental health, and are uncertain where to go for help. This new guide will help young people find and access the support they need more easily.”

Find out more about becoming a young volunteer at healthwatchwiltshire.co.uk/young-healthwatch-wiltshire

Covid-19 vaccination programme: Stakeholder briefing

Friday 4 June 2021



Gill May,
Director of Nursing and
Quality

“This is set to be an historic week for the vaccination programme, as our teams prepare to deliver their one millionth vaccine.

“I’m sure you will agree that this is an enormous achievement, and one that will have undoubtedly saved the lives of many, many people living across Bath and North East Somerset, Swindon and Wiltshire.

“But, as I’ve said before, while it’s important to recognise how far we have come, and to celebrate our teams for their ongoing drive and determination, our focus must remain on continuing to provide vaccines where they are needed.

“The emergence of new variants of coronavirus, such as that which was first recorded in India, serve as a constant reminder that we are not out of the woods just yet, and that there is still a very real and pressing need for people of all ages, and from all backgrounds, to have the vaccine.

“As you will know, our vaccination bus is helping to bring the vaccine to people who may otherwise have gone without, and I was moved this week to hear the stories of just some of the people who have used the bus read out on BBC Wiltshire.

“These powerful accounts, one of which from a gentleman whose experience of Covid-19 was so severe that it left him in a coma, really hit home that there are real people behind the numbers we talk about in this briefing each week, all of whom have families, friends and a life to live.

“If you have a few minutes to spare, I’d very much encourage you to listen back to the piece on BBC Wiltshire, not just for the stories, but to hear Alex Goddard, who has been the driving force behind the vaccination bus, speak about the impact the mobile clinic has had on our vaccination programme.

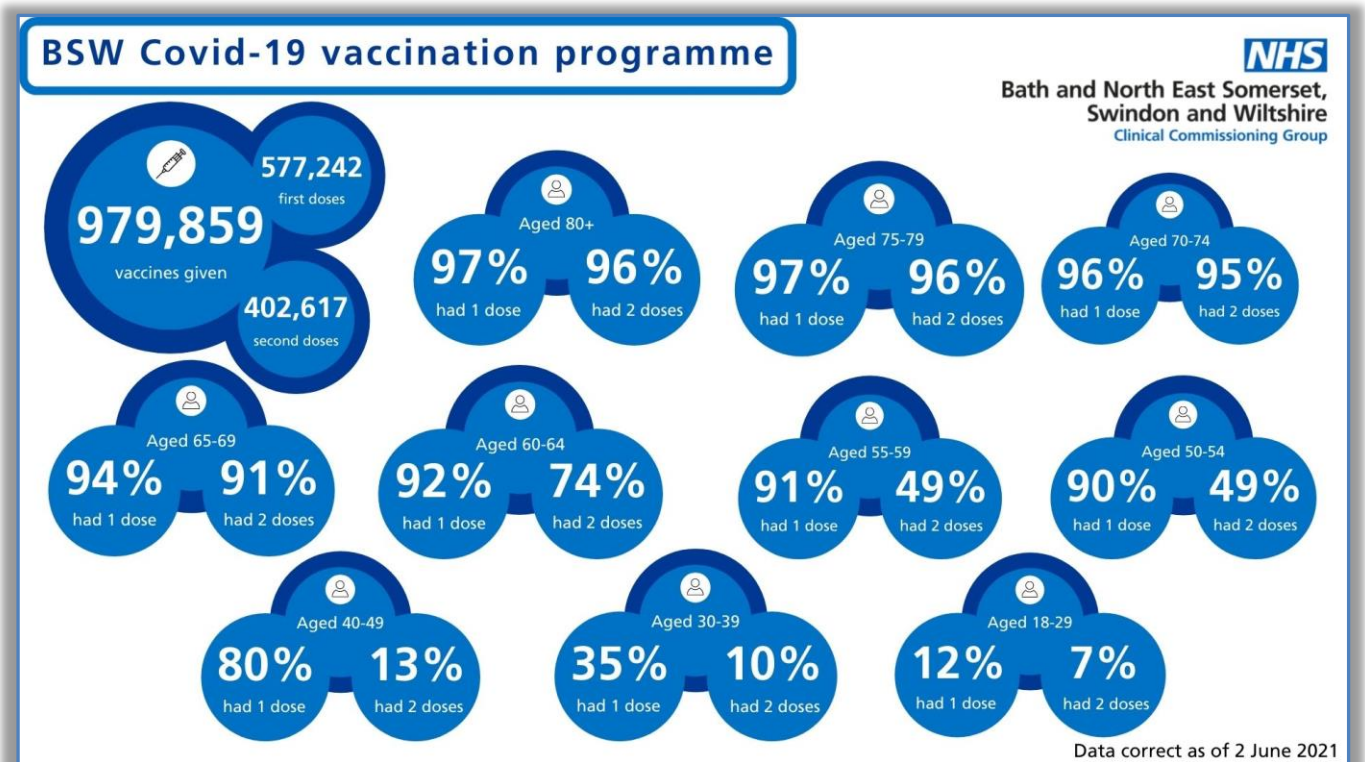
“The interview can be heard through [the BBC website](#), and coverage starts at 3:10:50.”

At a glance: the latest coronavirus vaccine developments in BSW

- As of Wednesday 2 June, our vaccine teams have carried out a total of 979,859 vaccinations, made up of 577,242 first doses and 402,617 second doses

- On Wednesday 2 June, the CCG held a live Q&A on Instagram with local social media influencer Amy Cousins, who helped provide important vaccine information to people in the younger age groups of the vaccination eligibility criteria
- The mobile vaccination clinic continues its second tour of Swindon this week, and will be returning to sites in Wiltshire from Monday
- Plans are being drawn up for how the vaccination bus can be used to bring the vaccine to people at their place of work, such as those working in food factories
- More community pharmacies are set to join the vaccination programme in the days and weeks ahead, as some GP-led sites withdraw to allow clinicians to focus on providing care and treatment for conditions separate to Covid-19
- Information on this [planned change to the list of vaccination sites](#) can be found on the CCG website
- The team at Salisbury City Hall celebrated a milestone this week when the 70,000th vaccine was given
- Salisbury City Hall and Bath Racecourse – the region’s two large vaccination centres – are now mixed vaccine sites, and can provide patients with both the AstraZeneca and Pfizer vaccines

Vaccination progress to date



Marlborough Area Board

16 March 2021

Community Area Status Report for Marlborough Community Area

1. Purpose of the Report

- I. To present to members a status report that summarises what the key issues are for the community area as a result of analysing local data and discussions with local stakeholders.
- II. To recommend that the Area Board endorses the report and commits itself to considering what part it can play in addressing the issues

2. Background

Every 3 to 4 years, Wiltshire Council's public health department working with key partners and organisations undertakes a thorough analysis of the data available in order to provide a summary of the current and future needs of people in Wiltshire. This information which is called the "Community Area Joint Strategic Assessment" (JSNA) is broken down to and presented around Wiltshire's 20 community areas.

Previously, the information has been used to help local communities in their prioritisation and decision making. A key feature of this has been a series of events to bring representatives of the local communities together so that they can be presented with a summary of the information and through discussion agree upon what should be the top local priorities to address.

In late 2019 and early 2020, the latest JSNA process was undertaken and a series of events were organised to take place from March 2020 onwards. Unfortunately, due to the COVID-19 pandemic, these had to be cancelled.

Although, the JSNA data was released in early summer 2020 and can be viewed on the <https://www.wiltshireintelligence.org.uk/> two questions remained. Firstly, how can the impact of COVID-19 upon our communities be captured and reflected in the key issues and priorities within our local area. Issues such as mental health, debt, employment, young people and many others have been adversely affected by the pandemic. Secondly, how can we enable the community to engage with this process and to feed in their own data, knowledge and experiences.

At the same time, the Wiltshire Community Resilience Group had been set up to oversee one of the 4 recovery strands. They were seeking to establish a better understanding of the impact of COVID-19 and looked to the Area Boards to help gather local information and concerns.

As a result, it was agreed that each community area board would lead on the creation of a short "Community Area Status report" to capture and reflect what the

main messages are from the local data and the community discussions. A template was produced by the Community Engagement Team and agreed by both the resilience group and the Area Board Chairs.

3. **Process**

Whilst each community area is different, and each status report will reflect this, there are elements that all have in common. These are:

- I. A record of local data that has been obtained – This information has been mainly obtained from the JSA data but also includes other sources to reflect changes since the pandemic begun.
- II. A record of those meetings with organisations and stakeholders where consultation has taken place.
- III. A record of the key issues that have emerged

The community engagement manager has led on this process and tried to be as inclusive and as comprehensive as possible including trying to capture specific concerns affecting BAME or minority groups. Despite this, it is recognised that this report is not an exhaustive summary of all the issues and everything that is happening. It is a work in progress and as new information is obtained and changes occur, the report can be updated in response. Individual or very local issues such as road junctions or a play area are not included in this report. There are alternative procedures in place to address these.

The overarching aim of this document is for Marlborough Area Board and its partners to add to our understanding of where improvement is required and see how with our communities, businesses and organisations we can start to address them. The report will also link this to the work of Wiltshire Council, its partners and agencies, so that collaboratively we can tackle issues including those arising from Covid-19

4. **Next steps**

The status report has been produced by the area board but is intended as a resource for all those within the community area. No single organisation can or should be expected to do everything and sustained improvement will only be through all of us working together with the community taking the lead.

If the status report is adopted, the proposed next steps are:

- I. The area board to consider the report and produce for itself a work plan outlining which of the priorities it will focus upon and what it is able to do to help address them. Each action will have assigned to it clear outcomes and outputs. This decision will be influenced by factors including urgency, opportunity and resources.

This work plan to be brought back to the next Area Board meeting for agreement. It will subsequently be a standing item at future area board

meetings utilising a traffic light system to offer a simple visual indicator to monitor progress.

- II. As many other groups and organisations as possible are to be encouraged to also consider the report and ask themselves where they can make a difference and what they can do to support local action.
- III. Where issues are common across multiple community areas, the area board team will collate these and look to see if it is better to address these collectively across multiple community areas. Where there seems to be a Wiltshire wide concern, a more strategic approach will be considered.

It is proposed that the Area Board will use its strategic influence and delegated powers to shape the delivery of local services and actions. It will also direct its delegated resources to facilitate and support community-led projects and local initiatives that specifically address the identified priority issues.

It is recognised that some issues will be easier to tackle than others and it is important to target areas where tangible outcomes and progress can be delivered. Successes should be celebrated and the contribution from volunteers recognised and valued

5. Recommendations

- (1) That the Area Board approves and adopts the Community Status report
- (2) That the Area Board produces a rolling action plan including up to 5 priority actions at any one time to demonstrate where it will contribute to addressing the identified issues.
- (3) That the Area Board will prioritise its resources including funding upon those issues identified in the status report.
- (4) That the Area Board requests the Community Engagement Manager to work with key partners, agencies and community groups to encourage them to consider where they are best placed to take actions around the priorities identified.
- (5) That regular updates are submitted to the Area Board on progress made in relation to its own action plan.
- (6) That the Area Board expresses its thanks to those who gave their time to help bring this report together

*Report Author: Andrew Jack, Marlborough Community Engagement Manager
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Marlborough Community Area Status Report

March 2021

Background and context

The overarching aim of this document is for Marlborough Area Board to understand how to support local responses from communities, businesses and organisations and link this to the work of Wiltshire Council, it's partners and agencies, so that collaboratively we can tackle issues including those arising from Covid-19.

The Marlborough community area has seen an incredible response to the Covid-19 pandemic with volunteers leading the response and strategic partners working collaboratively to support our communities. Every person within the area has access to support from one of the many community groups that were set up, many of which have offered additional support right the way through three lockdowns and even in between these periods of tight restrictions.

As we now look ahead, this short document provides a summary of information that can be utilised to help inform the local community response. It brings together the differing data and information sources from across the community area that will help us to understand the local the state of our community and the impact of Covid-19. It also highlights communities that may have been disproportionately affected by the pandemic and it considers how the actions, projects and plans that are emerging will be collated and supported.

Over time this document will be regularly updated in response to changes, new information and actions undertaken.

The Marlborough Area Board has kept strong working links through councillors and officers and collaborated closely with Marlborough Town Council, parish councils and the many community-based groups that came into being due to the pandemic. The area board has supported key local partners, business and community stakeholders working together to rebuild our local community. Whilst the impact of Covid-19 is considerable, it is recognised that some local issues already existed and that these will need to be tackled as well.

The Marlborough community area consists of the town of Marlborough as well as the parishes of Aldbourne, Avebury, Baydon, Berwick Bassett & Winterbourne Monkton, Broad Hinton & Winterbourne Bassett, Chilton Foliat, East Kennett, Froxfield, Fyfield & West Overton, Mildenhall, Ogbourne St Andrew, Ogbourne St George, Preshute, Ramsbury & Axford and Savernake. A key requirement is to ensure that all within the community area have the same opportunity to engage with this work.

Whilst it is natural to focus on the negative impacts of Covid-19, it is important to recognise and build on any positives that have occurred. These include the closer working between organisations, increased community cohesion, good neighbourliness, new volunteers and the wider use of the internet / social media. There has also been a reduction in car journeys, that has led to an improvement in air quality. This is good news for Marlborough, one of Wiltshire's Air Quality Management Areas.

Voluntary & Community Sector (VCS)

There are around 2000 charities registered in Wiltshire, though c.2,700 registered charities deliver services in Wiltshire with many more unregistered local groups and community organisations.

Wiltshire's VCS provides vital services, core to our communities' resilience and sustainability, our health, wellbeing and economy.

Predicting the long-term impact on the sector is challenging: *latest national research by ProBono Economics (Aug.2020)*:

- 85% of charities expect a negative financial impact
- 70% think it will take over a year for pre-covid income levels to be restored
- 68% expect demand for services to increase
- 58% expect to scale back their provision

Current local picture: (as of December 2020 Wiltshire VCS Impact Survey – Part 2)

- 32% of those VCS who continued to offer a service saw a 32% increase in demand with the biggest demand being around Befriending support / supporting peoples mental health and wellbeing.
- 45 % of services remained partially open; 31% fully open and 20% still temporarily closed and 4% permanently closed
- 75% have stated they have changed the way they are delivering their core services
- 73% stated they are operating at a reduced level of service delivery
- 44% of the VCS said they will need more volunteers to meet the increased demands for their services

Positive local grant-making:

- Wiltshire Community Foundation c.£514,000 to 144 groups (March to August) and TNLCF: c.£370,000 (April to June) a 'drop in the ocean' when considering £150M - £200M sector income and estimated reductions in income.
- 55% of organisations had been successful in securing funding in the last 6 months (Wiltshire VCS Impact Survey Part 2 2020)

Community data and information

Local data is being collected from a range of sources to provide an overview of the current situation within our community. This is being combined with the outcomes of discussions on the impact of Covid-19 to inform the key issues emerging and where resources should be focussed.

- JSNA local data sets – (collected in winter 2019)
<https://www.wiltshireintelligence.org.uk/community-area/Marlborough/>
- Covid-19 support group survey – (June 2020)
- Wiltshire CAJSNA 2020 Community Survey Results (Marlborough)

- Wiltshire Council Housing Team Universal Credit Data – December 2020
- Wiltshire Citizen Advice – Universal Credit Data – December 2020
- Wiltshire’s Voluntary and Community Sector (VCS) Report - Prepared for Wiltshire Recovery Coordination Group (RCG) – 9th September 2020
- Marlborough Community Area Transport Group meeting – December 2020 & February 2021

Understanding the emerging themes and the impact of Covid-19

The impact of Covid-19 has affected some groups in the area more than others and exasperated some pre-existing issues. Further investigation will be required in some cases to ascertain who needs what support. Possible groups may include:

1. *Young people* – They face challenges such as finding employment, poor mental health, lack of support or positive activities, as well as disruption to education. 5.7% of 0-19 year olds in Marlborough Community Area are thought to be living in poverty. This is lower than across Wiltshire (9.4%) (JSNA data pack). There is one area within Marlborough town that ranks in the 40% most deprived areas of England although there are several other areas within the 20% least deprived (IMD, 2019)..
2. *Older and vulnerable people* – The need to self-isolate more has had a negative impact on mental health, and an increase in loneliness and depression. Many of the volunteer-led support groups offered telephone support calls to those most at risk of loneliness. Those living with dementia have been one of the most vulnerable groups. Marlborough area has a slightly greater proportion of older people 65+ (24.2%) compared to Wiltshire overall (21.3%). Life expectancy amongst males is lower in Marlborough by one year, than the Wiltshire average. Life expectancy of females is the same as the Wiltshire average (JSNA data pack)
3. *Families on low income* – We have seen an increase in debt and consequently the demand for supporting services. This is linked to employment, housing, mental health, loan sharks and other issues. In Marlborough Community Area, 8.9% of homes are considered to be in fuel poverty, compared with 9.3% in Wiltshire.
4. *Minority and BAME groups* – The BAME population of Marlborough is very similar to the make-up of Wiltshire overall, with a slightly smaller Black community than average. However, better awareness, understanding and collaboration with BAME groups who reside in Marlborough area needs to be explored and built.

Analysis of the data so far suggests the following issues are emerging. This list may increase and change after further consultation and as new data arises

Possible Emerging Issue	Impact of Covid-19	Supporting evidence source
Community Safety		
Anti-social behaviour rate in Marlborough is 8 reports per 1,000 compared to Wiltshire average of 14 per 1,000.	No significant impact, although young people not engaging with	JSNA 2020 data CAJSNA 2020 Community survey results

“Anti-social behaviour & crime” was ranked sixth highest priority for Marlborough community area	school are known to local police.	
The rate of alcohol related hospital admissions in Marlborough is 1,788 per 100,000 persons. This is lower than the rate for Wiltshire of 1,827 per 100,000.	Possible increase due to increased pressure on mental health due to Covid-19 impacts	JSNA 2020 data
12 violent offences were recorded per 1,000 persons in Marlborough Community Area, compared with 18 per 1,000 in Wiltshire	Possible decrease of violent offences as a result of Covid-19 lockdown.	JSNA 2020 data
Marlborough Community Area has a rate of reported domestic abuse offences of 5 per 1,000 persons. This is slightly lower than that across Wiltshire	Possible increase of domestic violence due to Covid-19 lockdown.	JSNA 2020 data
Between 2016 - 2018, almost 3,000 road traffic collisions causing injury were recorded on Wiltshire roads. In Marlborough Community Area, the rate of these collisions is 280 per 100,000 persons, significantly higher than the rate of 196 per 100,000 persons across Wiltshire	Certainly a decrease will be seen in the Marlborough area due to marked decrease in the volume of road traffic during lockdown. However some drivers have increased speeds due to empty roads.	JSNA 2020 data
Housing		
In Marlborough Community Area, 9.1% of homes are considered to be in fuel poverty, compared with 9.3% in Wiltshire	Possible increase due to increased financial pressures as a result of job losses and furlough	JSNA 2020 data
In November 2019, there was demand in Marlborough Community Area for 35 affordable one bedroom homes, 47 affordable two bedroom homes, and 21 affordable three or more bedroom homes	Possible increase due to increased financial pressures as a result of job losses and furlough	JSNA 2020 data
Between 2016/17 and 2018/19, 204 new homes were completed in Marlborough Community Area, of which 19 new affordable There are 920 new homes planned in Marlborough Community Area in the current plan period of 2006-2026	Possible increase in the need for more affordable homes due to the economic impact of Covid-19	JSNA 2020 data

Environment		
72% of Energy Performance Certificates issued to homes in Marlborough Community Area have a rating of D-G (low efficiency), this is worse than the average of 56% across Wiltshire	No significant impact	JSNA 2020 data
“Climate change & renewable energies” was ranked second choice from the CAJSNA 2020 Community survey	No significant impact	CAJSNA 2020 Community survey results
Less than 16% of Wiltshire's waste went to landfill in 2018/19 89% of Wiltshire's recycled, composted and reused waste is now being handled in the UK In 2018/19, there were 104 reported incidences of fly tipping in Marlborough Community Area	Possible reduction on the amounts being recycled and increases in the number of fly-tips due to reduced hours of Household Recycling Centres and need to pre-book visits.	JSNA 2020 data
12% of Marlborough Community Area is classified as either a Site of Special Scientific Interest (SSI) or a County Wildlife Site (CWS) 3,815 individual species have so far been recorded in Marlborough Community Area	Possible impact as focus move from environment to other factors as a result of Covid-19	JSNA 2020 data
Marlborough is an Air Quality Management Area	Reduced volumes of traffic due to lockdown have meant that air quality at monitoring sites in town has increased during the last 12months. These sites now comply with levels. Work will need to be done to keeps these levels down.	Wiltshire Council Public Protection team, 2021.
Highways and Transport		
Marlborough Community Area has a total road network of 304kms. The committed spend for road resurfacing in Marlborough Community Area in 2019/20 was £855,533. This is 7.2% of the total committed spend for Wiltshire	Possible impact due to pressures on Wiltshire Council budgets.	JSNA 2020 data

“Highway infrastructure and maintenance” was ranked the most important priority in Marlborough area.	No significant impact bar some backlog	CAJSNA 2020 Community survey results
“Public Transport” was ranked the third most important priority in Marlborough area.	Public transport has seen investment from government to provide new routes and there is work from the Passenger Transport Unit to develop and improve routes.	CAJSNA 2020 Community survey results
Between 2012-2017, there was an estimated 5.4% increase in traffic flow on roads in Marlborough Community Area.	This is likely to have reduced due to Covid-19 lockdowns. Work needs to happen to encourage alternative means of transport, when safe to do so.	JSNA 2020 data
Out of 15 speed surveys that were conducted in Marlborough Community Area between 2017-2019, only 8 surveys met the criteria for further action. All other surveys required no further action	No significant impact. Marlborough CATG has begun to meet remotely to work on highways and safety schemes.	JSNA 2020 data
Community First provides a support service to 8 Link schemes providing community transport in the Marlborough Community Area	Many Link schemes rely on retired, older drivers to carry out the journeys. Many of these people have shielded during the pandemic on chosen not to drive. Links schemes will need to be supported to maintain driver numbers.	JSNA 2020 data
Between September 2019 and February 2020, 61 children in Marlborough Community Area completed Bikeability training	Bikeability training is available to all school children, but with schools not open and children under lockdown, this training will have stopped during the pandemic.	JSNA 2020 data
Employment and Economy		
The percentage of working age population in Marlborough Community Area is 58%, compared with 60% in Wiltshire	Probably impact on numbers of unemployed due to the effects of Covid-19	JSNA 2020 data

4% of the working age population in Marlborough Community Area are on out of work benefits, which is lower than the Wiltshire average (5%)	Probably impact on numbers of unemployed due to the effects of Covid-19	JSNA 2020 data
According to a 2018 survey of local businesses, the biggest two employment sectors in Marlborough Community Area are wholesale and retail and education.	Probably impact on numbers of unemployed due to the effects of Covid-19	JSNA 2020 data
Marlborough Community Area has a rate of 66 apprenticeships per 10,000 people aged 16+. This is significantly lower than the Wiltshire rate of 139 per 10,000	Probably impact on numbers of unemployed and opportunities for employment and training due to the effects of Covid-19	JSNA 2020 data
The average estimated personal loan amount per person for those in Marlborough Community Area is £857, which is larger than the Wiltshire average of £796.23	Loans and debt are anticipated to increase significantly as furlough ends and as further restrictions are placed on the public due to Covid-19	JSNA 2020 data Wiltshire Money data
The transition across to Universal Credit has ongoing challenges that affect housing association tenants. E.g. The minimum 5 week wait for first payments, the way it is paid monthly in a lump sum, which in some cases causes budgeting issues etc	Probable increase due to furlough and reduction in hours due to Covid-19	JSNA 2020 data Wiltshire Money data
Increase in poverty	Devizes and District Foodbank, that serves Marlborough area, saw in increase in demand in March – April '20 and then again from October coinciding with lockdowns	Devizes and District Foodbank.
Footfall for businesses within the town is reduced on 2019 levels	With lockdowns and only essential retail staying open customer numbers have been lower. Wiltshire Council is investing £4m over four years into market towns.	
Arts, Culture and Leisure		
36% of residents in Marlborough Community Area	Marlborough library opened for limited	JSNA 2020 data

are currently members of the local libraries compared with 34% across Wiltshire	browsing during autumn but closed in November to offer an order & collect service. Aldbourne and Ramsbury libraries have remained closed during the pandemic.	
5.1% of working people in Marlborough Community Area are employed in the arts, entertainment and recreation sector, compared with 2.5% across Wiltshire	With arts venues unable to open, many are struggling. With slightly more people employed in this sector that average, Marlborough is slightly more exposed to unemployment.	JSNA 2020 data
In Marlborough Community Area, there are 17 venues hosting Cultural Activities. There are 414 in total across Wiltshire	Possible reduction in the number of venues in future as grants and furlough schemes run out.	JSNA 2020 data
In 2018/19, there were 184,063 visits to Wiltshire Council owned leisure centres, swimming pools, or health and wellbeing centres in Marlborough Community Area.	Significant restrictions on leisure use due to Covid-19. Marlborough leisure centre re-opened in autumn for limited, pre-booked classes but closed in November as restrictions tightened. Lack of income now might mean less investment in facilities in future	Discussions with partners and leisure services
Community		
Life expectancy for both men (80 years) and women (84 years) in Marlborough is very similar to that of the Wiltshire average (81 men & 84 women)	Direct impact from Covid-19 on physical and mental health, loneliness and isolation	JSNA 2020 data
The ethnicity in Marlborough is predominantly White British 93.3%, with White other making up 4.0% and BAME making up 2.8%	Possible disproportionate Covid-19 effect on BAME communities.	Census 2011
Building back better requires a strategy for harnessing the skills and enthusiasm of the new volunteers who have come forward - this means getting a Volunteer Bureau	Increased volunteers but little infrastructure in place to harness and support the good will going forward. Link schemes in	Conversations with Covid-19 support groups and local VCS.

infrastructure into place to both harness and support volunteers	Marlborough area have been able to carry on, unlike other areas. Many community support groups rose up to help their communities. This spirit needs to be harnessed for the future	
Health and Wellbeing		
23% of 10-11 year olds in Marlborough Community Area are obese or overweight. This is similar to the Wiltshire average (28%) but still equates to almost 1 in 4 children in Year 6	Possible increase due to more time spent at home. More activities and ways to exercise are now online	JSNA 2020 data
The rate of hospital admissions as a result of accidental injury in Marlborough Community Area is 123 per 10,000 persons, compared to 140 per 10,000 persons in Wiltshire	Possible fall in numbers of those attending medical help as a result of Covid-19. Not wanting to access medical services out of fear of contracting virus or not wanting to put strain on services.	JSNA 2020 data
In 2018/19, 55% of people at particular risk from the impact of flu in Marlborough Community Area received the flu vaccination	Possible indicator to number of people who may be susceptible to symptoms of Covid-19. Uptake in future may be higher as people more likely to protect themselves against flu.	JSNA 2020 data
The rate of hospital admissions as a result of self-harm in Marlborough Community Area equates to 28 per 10,000 persons, slightly higher than the Wiltshire rate of 27 per 10,000	Possible increase in numbers due negative mental health impact of Covid-19.	JSNA 2020 data
Before the pandemic Sport England's <i>Active Lives</i> survey (May 2019/20), which presents information on three levels of activity for adults aged 16+, showed Wiltshire's participation figures at 64.3% Active (at least 150 minutes a week); 14% Fairly active (an average of 30-149 minutes a week) and 21.7% Inactive (less than 30 minutes a week).	Possible increase due to Covid-19, lockdowns and spending more time at home. Reports that some older people are no longer physically fit enough to leave their home due to inactivity and muscle wastage.	Wiltshire Council Sports Development.

Children and Young People		
71% of children in Marlborough Community Area achieve the expected standard in reading, writing and mathematics at the end of primary school. This is lower than the Wiltshire average of 64%	Disruption in education due to closures, for many from March to July and again January to March. Isolation as year group “bubbles” need to self-isolate.	JSNA 2020 data
10% of pupils in Marlborough Community Area have either an Education, Health and Care Plan or Special Educational Needs. This is similar to the Wiltshire average of 13%	Possible disproportionate, detrimental impact on SEND pupils as needs during Covid-19 lock downs not being met. People with some learning disabilities seem more susceptible to Covid-19	JSNA 2020 data
40% of schools in Marlborough Community Area are engaged with the Healthy Schools programme. This is lower than the Wiltshire average of 56%	Possible drop-off of this number as schools re-evaluate their priorities, however most recognise need to support students’ mental and physical health	JSNA 2020 data Conversations with local schools
“Accessible, positive activities for all ages” was rated 11 th out of 33 most important priority by Marlborough area, with nearly a fifth of respondents choosing this.	Fewer activities for young people available due to Covid-19 restrictions. Youth clubs have closed and many planned events have been cancelled. Detached youth work taking place in some areas. Grassroots sport for young people restarted over the summer but has closed again in lockdowns.	CAJSNA 2020 Community survey results Discussions with partners
Older People		
76% of people aged 65+ received the flu vaccination in Marlborough Community Area in 2018/19, compared with 75% for Wiltshire	Possible indicator to number of people who may be susceptible to symptoms of Covid-19. Uptake in future may be higher as people more likely to protect themselves against flu.	JSNA 2020 data

<p>In Marlborough Community Area 55% of people aged 40-74 who were offered an NHS Health Check, also received one. This is similar to the Wiltshire average of 51%</p>	<p>Possible fall in numbers of those attending medical help as a result of Covid-19. Not wanting to access medical services out of fear of contracting virus or not wanting to put strain on services.</p>	<p>JSNA 2020 data</p>
<p>The rate of hospital admissions due to falls for people aged 65+ in Marlborough Community Area is 1,884 per 100,000 persons, compared with 2,135 per 100,000 persons for Wiltshire</p>	<p>Possible fall in numbers of those attending medical help as a result of Covid-19. Not wanting to access medical services out of fear of contracting virus or not wanting to put strain on services.</p>	<p>JSNA 2020 data</p>
<p>In Marlborough Community Area, the rate of carers aged 65+ known to Carers Support Wiltshire is 40 per 1,000 persons Across Wiltshire, only 13.4% of adult carers aged 65+ feel that they have as much social contact as they would like.</p>	<p>Lockdown and the effects of Covid-19, the closure of clubs and social opportunities is going to make the sense of isolation worse at this time.</p>	<p>JSNA 2020 data</p>
<p>The rate of people aged 65+ supported to live independently in Marlborough Community Area is 47 per 1,000 persons. This is higher than Wiltshire's average of 45 per 1,000</p>	<p>Possible decrease as the needs and dependencies of people increase due to Covid-19. Increased demand on Wiltshire Council's adult services.</p>	<p>JSNA 2020 data</p>
<p>Use and access to technology, especially amongst older people</p>	<p>Closure of shops and services has led to many of these now going online only. This has seen an increased use of the internet but not all people can access it. More awareness of the limited reach of technology.</p>	<p>Local knowledge from partners and charities</p>

It is important that this is an inclusive process as possible with special attention to ensure that the villages and minority groups have equal opportunity to feed in and partake in this recovery work. However, it is recognised that some may choose not to engage, and that work will take place that is not captured in this document.

How local actions can be supported

The local response within the Marlborough Community Area is one of co-production recognising that to rebuild our communities, it is important that we work together, sharing information and resources where appropriate.

Marlborough Area Board covers the whole community area and is responsible for this document. It links local delivery to Wiltshire Council, Wiltshire Police, Public Health Wiltshire and other partners. It is an accountable body with influence and powers. It has its own funding to help support local initiatives that support the recovery and also encompass issues that existed prior to Covid-19

Wiltshire Council's thematic approach to the county's recovery is structured around the following 4 themes, and it will be helpful to use these as we progress our local recovery in the Marlborough area:

- I. **Economy and employment**
- II. **Health, well-being and adult care**
- III. **Community Resilience**
- IV. **Young people, education and children**

Marlborough Area Board working with existing (and where needed) new sub-groups, Marlborough Town Council and local parish councils, community groups, the voluntary & community sector and other partner organisations, will carry out further investigation on the community issues, themes and priorities, bringing together work currently happening and identifying areas for development.

Next Steps

- I. Discuss this document and agree an approach at Marlborough Area Board meeting (16th March)
- II. Engage and consult with partner organisations (Continually)
- III. Engage and consult with specific groups (Continually)
- IV. Produce a rolling action plan including **up to 5 priority actions** at any one time to demonstrate where it will contribute to addressing the identified issues. (15th June)
- V. Use the above information to inform the formation of a vision for what the community in the Marlborough area to be like.
- VI. Review this document and priorities regularly in response to changes and select new priority work (at every area board meeting)

Wiltshire Council

7 May 2021

Delegation to Community Engagement Manager

Summary

Wiltshire Area Boards have previously delegated authority to officers to grant funding from their delegated community, youth, health and wellbeing budgets in respect of urgent matters that may arise between meetings of the Area Board. It is proposed this delegation is updated for the new council term and extended to cover Community Area Transport Group recommendations.

In light of the Covid-19 pandemic, and due to Area Board engagements increasingly taking place outside of formal meetings, it is recognized that Area Boards now conduct their businesses with increased flexibility and according to community need. The proposed delegation will allow essential decision-making business to continue under such circumstances.

Under the proposed delegation, consultation will take place with the Chairman of the Area Board (or in their absence, the Vice-Chairman) by the Community Engagement Manager to determine urgent matters. It is recognized in urgent situations all members may not be contactable in the timescales required (for instance due to time off or sickness), however, where possible the views of all members should be sought.

Proposal

To consider passing the following resolution:

In order to expedite the work of the Area Board and to deal with urgent matters that may arise between meetings, the Community Engagement Manager, following consultation with the Chairman (or in their absence, the Vice-Chairman) of the Area Board, may authorise expenditure to support community projects (including youth, health and wellbeing and community area transport) from the delegated budget of up to £5,000 per application between meetings of the Area Board. The Community Engagement Manager should seek the views of all Area Board members to obtain a majority in support, prior to the expenditure being agreed.

Decisions taken between meetings will be reported in the funding report to the next meeting of the Area Board explaining why the matter was considered urgent or necessary to expedite the work of the Board. Where a significant number of urgent matters arise between meetings, a special meeting may be called, following consultation with the Chairman to determine such matters.

Reason for Proposal

In order to expedite the work of the Area Board and to deal with urgent matters that may arise between meetings.

Lisa Moore
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Marlborough Area Board 15 June 2021

Appointment of Area Board Lead Councillors

1. Purpose of the Report

- 1.1. To appoint lead Councillor representatives for the Area Board. This will include appointing to Outside Bodies and to reconstitute and appoint to Working Groups for the year 2021/22.

2. Background

- 2.1. Area Boards are invited to appoint Councillors to be their respective lead for particular themes, Outside Bodies or Working Groups. The following guiding principles are in place for Councillors who take a role as an Area Board lead:
 - To be the main Area Board point of contact for local Officers within their respective lead area
 - To attend (and often Chair) relevant sub-groups of the Area Board
 - To work collaboratively with relevant local partners and community groups
 - To provide regular updates back to the Area Board in relation to their lead area
- 2.2. The Area Board is invited to appoint Councillor lead representatives to the Outside Bodies listed at **Appendix A**. These appointments will continue for the duration of Councillors' terms of office, unless the Board determines otherwise.
- 2.3. The Area Board is also invited to reconstitute the Working Groups set out in **Appendix B**, with the Terms of Reference set out at **Appendix C**, and to make appointments to these groups.

3. Main Considerations

- 3.1. In 2010 all Area Boards appointed Community Area Transport Groups (CATGs), which operated as informal working groups making recommendations to the Area Board for approval. Terms of Reference are set out in Appendix C.
- 3.2. Some Area Boards have a Local Youth Network (LYN) to facilitate positive activities for young people in the community area. Terms of Reference are set out in Appendix C.
- 3.3. Some Area Boards have also established working groups to consider and facilitate the development of Health and Wellbeing Centre proposals. Where these have Terms of Reference it is for the Area Board to determine and amend where required.
- 3.4. From 2015, Area Boards have been able to establish a local Health and Wellbeing Group to consider health and wellbeing priorities in their local area. These groups are

sub-groups of the Area Board and their Terms of Reference can be found in Appendix C.

- 3.5. A key role within the Health and Wellbeing Group is that of the local 'Champion' who works with the Area Board to address priorities for older people and carers, further details on this role can be obtained on request from the officer named on this report.
- 3.6. Area Boards may have established other working groups to consider and address local issues. Where these have Terms of Reference, this is for the Area Board to determine and amend where required.

4. Financial and Resource Implications

- 4.1. None.

5. Legal Implications

- 5.1. Some appointments carry responsibilities and duties, for example, those which involve becoming a trustee. Councillors are advised to seek advice on individual appointments if required. [Protocol 3](#) of the Council's Constitution sets out Guidance to Members on Outside Bodies.

6. Safeguarding Implications

- 6.1 Processes are in place to ensure Disclosure and Barring Service (DBS) checks are undertaken as appropriate.

7. Environmental Impact of the Proposals

- 7.1 None.

8. Equality and Diversity Implications

- 8.1 None.

9. Delegation

- 9.1 By convention, appointments to Outside Bodies which operate within the boundary of a community area are made by the relevant Area Board.
- 9.2 The appointment of Councillors and other representatives to working groups operating under the Area Board is a matter for the Area Board to determine.

10. Recommendation

10.1 The Area Board is requested to:

- a. Appoint Members as Lead representatives to Outside Bodies as set out at Appendix A;
- b. Agree to reconstitute and appoint to AB Themed Areas and the Working Group(s) as set out in Appendix B; and
- c. Note the Terms of Reference for the Working Group(s), as set out in Appendix C.

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Appendices:

Appendix A – Appointment to Outside Bodies

Appendix B – Appointment of Lead Members to Themed Areas and Working Groups

Appendix C – Terms of Reference for Working Group(s)

Unpublished background documents relied upon in the preparation of this report

None.

Marlborough Area Board**Appendix A****Appointments of Lead Members to Outside Bodies 2021/22**

Outside Body	Councillor Representative
Avebury Solstice Operational Planning Meeting	(1 Councillor to be appointed)
Avebury World Heritage Site Steering Committee	(1 Councillor to be appointed)

Marlborough Area Board

Appendix B

Appointments of Area Board Lead Councillors

To Themed Areas as set out in the JSNA and Working Groups of the Board:

The Area Board is to allocate a member to each area, even if no current group set up.

Highways and Transport, including Community Area Transport Group (CATG):

To be appointed

Children and Young People, including Local Youth Network

To be appointed

Health and Wellbeing, including the Health and Wellbeing Group

To be appointed

Economy and Employment (add in any relevant working groups)

To be appointed

Environment (add in any relevant working groups)

To be appointed

Older People (add in any relevant working groups)

To be appointed

Arts, Culture and Leisure (add in any relevant working groups)

To be appointed

Community Safety (add in any relevant working groups)

To be appointed

Housing and Development (add in any relevant working groups)

To be appointed

COMMUNITY AREA TRANSPORT GROUP (CATG)

TERMS OF REFERENCE

Membership of the CATG

The CATG will normally be made up of not more than 10 members from the following groups:

- Members of the Area Board
- Town and Parish Council representatives
- Community representatives

Representatives should act as a conduit between their organisations and the CATG by putting forward the views of the body they represent and providing feedback to its members regarding the work of the CATG. The group members will also need to be mindful of the needs of the community area as a whole when making their recommendations, as not all councils and groups can be represented on the CATG.

Any recommendations of the CATG to the Area Board will usually be reached by consensus but if necessary these can be agreed by a show of hands by those representatives present at the meeting.

The group will normally be chaired by a Wiltshire Councillor. Membership of the CATG will cease when a member ceases to hold the stated office as when first appointed.

The CATG may invite representatives from local organisations to its meetings to give technical advice or to share pertinent local knowledge on projects in the area.

Appointment of CATG Members

Appointment of members to the CATG will normally be agreed at a full meeting of the Area Board. Membership may be varied, with the agreement of the Area Board Chairman, subject to approval at the next full Area Board meeting.

Where required for flexibility, the Area Board may appoint an unnamed representative of an organisation to the CATG (e.g. Town/Parish Council or Community Area Partnership) to ensure that the organisation is always represented at meetings. However it is preferred that the same representative attends if possible to ensure consistency of membership.

Media Relations

Members of the CATG must not issue press statements on behalf of the Area Board.

Any press statements about the work of the CATG should be agreed between the Chairman of the CATG and the Chairman of the Area Board.

Meetings

It is recommended that the CATG meet at least four times a year. Meetings are intended to be limited to the Membership set out above, and is open to other members of the Area Board who wish to attend. It can be open to public if the Area Board wishes. It should be noted that CATG is an advisory body, it does not exercise delegated decision making powers.

Officer Support

Meetings will be attended by relevant officers from Wiltshire Council including a senior transport planner, a senior traffic engineer and a local highway maintenance engineer as necessary. Additional support will be provided outside of the meeting by the Corporate Office Business Support unit, as per Area Boards.

Terms of Reference

The CATG has no formal decision making authority on operational matters or budget expenditure but acts as an informal discussion forum making recommendations to the Area Board. Recommendations must be agreed at a full CATG meeting before being brought to the next Area Board for approval.

The CATG's terms of reference are set out at Appendix A:

Terms of Reference

1. Small scale transport schemes – discretionary funding

To make recommendations to the Area Board to determine priorities and levels of expenditure required for small scale transport schemes in the community area. A discretionary highways budget has been allocated to the board by the Cabinet Member for Highways and Transport. The funding allocation is for capital funding and can only be used to provide new and improved highway infrastructure. It is suitable for schemes that improve safety, increase accessibility and sustainability by promoting walking, cycling and public transport and improve traffic management. It cannot be used to fund revenue functions such as maintenance schemes or the provision of passenger transport services. Schemes considered by the CATG should have first been raised through the community issues system and endorsed by the relevant town or parish council.

In choosing their local transport schemes Area Boards will need to be mindful of the priorities of the Local Transport Plan and the likely availability of future funding for implementation.

(Cabinet Member Decision HT-021-10)

2. Small scale transport schemes – substantive funding

To submit bids for funding from the centrally held substantive funds. A scheme qualifies as substantive if the estimated cost is in excess of the total discretionary amount available.

(Cabinet Member Decision HT-026-11)

3. C & UC roads speed limit review

To make recommendations to the Area Board as to the priority routes for review on C Class and unclassified roads in accordance with the guidance issued by the Cabinet Member for Highways.

(Cabinet Member Decision HT-027-11)

4. Waiting restrictions

To make recommendations to the Area Board regarding waiting restrictions in areas where the Town or Parish Councils do not wish to undertake this function.

(Cabinet Member Decision HT-031-11)

5. 20mph speed restrictions – review and implementation

To make recommendations to the Area Board as to the priority routes/areas for review and implementation of 20mph speed restrictions in accordance with the guidance issued by the Cabinet Member for Highways.

(Cabinet Member Decision HSB-007-13)

6. Other decisions

To make recommendations to the Area Board regarding any other local highways issues when requested.

Community Area Health and Wellbeing Group Terms of Reference

1. Purpose

Definition of a Health and Wellbeing Group (HWG)

The Health and Wellbeing Group is a sub group of the Community Area Board. It represents a wide range of community stakeholders who work in partnership to facilitate well-being across the community area. People and organisations living and working in the community play a direct role in setting the agenda for this group.

HWGs will identify local needs, priorities and outcomes and make recommendations to the Area Board on how funding for activities should be deployed.

2. Membership

The Health and Wellbeing Groups may include representatives of:

- Members of the Community Area Board,
- Older Peoples Champion,
- Carers Champion,
- People from the community,
- Town and Parish Councils,
- Health and social care commissioners,
- Community and voluntary organisations and groups,
- Community transport providers,
- Police,
- Fire and rescue services,
- GP Practices,
- Other organisations, agencies and individuals that have a genuine interest in promoting the welfare and interests of older people.

All representatives must be subject to appropriate safeguarding requirements.

The participation and involvement of people

People living in the community must play a central role in all aspects of the Health and Wellbeing Groups including the design, development, delivery and review of the local activities.

Health and Wellbeing Groups are encouraged to use a variety of methods to ensure people participate and are involved in decision-making processes. Existing groups may provide a useful forum for involving people, although the decision to retain these groups is for local determination.

Health and Wellbeing Groups must ensure that consultation with people is representative and takes into account the views and needs of under-represented groups (those with protected characteristics) to ensure compliance with the local authorities Public Sector Equality Duty.

Roles of all members of the Health and Wellbeing Groups

All members will be required to:

Community Area Health and Wellbeing Group Terms of Reference

- Take an active part in the development of the Health and Wellbeing Group and its aims.
- Ensure that their organisation is represented by a person of appropriate experience/competency (or his/her appointed deputy) who has full authority within the relevant organisation to speak on behalf of the organisation and contribute fully to all discussions.
- Take responsibility for sharing information with the Health and Wellbeing Group relevant to their organisation/ stakeholders/sector.
- Contribute any information that may have a bearing on activities for older people and ensure that this is shared with the Health and Wellbeing Group.
- Champion the voice and influence of people in decision making.
- Be open and honest and work collaboratively.
- Work to promote equality and non-discriminatory practices in all aspects of the Health and Wellbeing Groups activities.
- Respect all members of the Health and Wellbeing Group and invited representatives.
- Work to improve outcomes for people and ensure high quality safeguarding practice.

3. Structure

The Health and Wellbeing Groups should come together on a quarterly basis, operating in a way which encourages active engagement, dialogue, debate and improved partnership working between key stakeholders.

A smaller management group will take responsibility for coordinating and planning the Health and Wellbeing Groups activities. The Chair of the group will be decided locally and could be any member of the Group. The group will include a member of the Community Area Board, who will work with the Chair to present recommendations and provide updates on progress at Area Board meetings.

The management group will generally comprise of:

- The Chairperson
- Older Persons Champion/ Carers Champion
- Community Engagement Manager
- Commissioning representative (Community Commissioner)

The appointment of Councillors (excluding officers) to Health and Wellbeing Groups will normally be agreed at a full meeting of the Area Board. Membership may be varied, with the agreement of the Area Board Chairperson, subject to approval at the next full Area Board meeting.

Where required, the Chairperson and Community Engagement Manager may appoint additional people to the management group if it is felt their involvement would be important for the function of the group.

Alternative people can represent people at the management group, however, it is preferred that the same representative attends if possible to ensure consistency of membership.

4. Responsibilities of the Health and Wellbeing Groups

Key responsibilities for the Health and Wellbeing Groups include:

Community Area Health and Wellbeing Group Terms of Reference

- Recommending grants that support the priorities identified in the local Joint Strategic Needs Assessment (JSNA).
- Ensuring that any grants and activities take into account any applicable safeguarding implications.
- Making recommendations to the Community Area Board on how priorities for funding should be determined (to include evaluating opportunities for applying for grants)
- Monitoring and reporting on the quality and effectiveness of local activities and grants.

- Based on the JSNAs, local intelligence and Area Board priorities coordinating joint working to deliver these objectives.
- Addressing any conflicts of interest that may arise as part of the local decision making process.

Recommendations to the Community Area Board will usually be reached by consensus but if necessary these can be agreed by a vote.

The management group may invite representatives from local organisations/agencies to its meetings etc to provide expertise or to share local knowledge on activities, projects and programmes in the area.

5. Funding

Area Boards will have an annual revenue budget allocated to them. The Health and Wellbeing group will advise the Area Board on how these funds should be allocated. Health and Wellbeing Groups will be able to bid, apply for funding from other sources and would also be expected to feedback to commissioners on priorities for the Countywide contracts.

6. Media Relations

Members of the Health and Wellbeing Groups may not issue media statements on behalf of the Community Area Board. Any media statements about the work of the Health and Wellbeing Groups should be agreed with between the Health and Wellbeing Groups and Chairperson of the Community Area Board.

7. Review

These terms of reference are subject to change and should be reviewed by the Cabinet Member for Adult Care and Health on an annual basis.

Local Youth Network (LYN) Terms of Reference

1. Purpose

Definition of a Local Youth Network

A Local Youth Network (LYN) is a sub group of the Area Board. It represents a wide range of community stakeholders who work in partnership to facilitate a range of positive activities across the community area.

Local Youth Networks will engage young people and support their voices being heard in order to help shape local decision making. LYNs will adopt an evidenced and need based approach for young people and will actively work with the local Area Board on the provision of positive activities for young people. The membership, aims and relationship with the local Area Board may vary slightly in each community area.

The obligations of the Area Board are set out in the *'Leaders Guidance for Area Boards on Positive Activities for Young People'*.

2. Membership

The LYN may include representatives of:

- Members of the Area Board
- Young people
- Schools
- Town and Parish Councils
- Community and voluntary organisations and groups
- Police
- Health organisations
- Other organisations, agencies and individuals that have a genuine interest in promoting the welfare and interests of young people

All representatives must be subject to appropriate safeguarding requirements.

Participation and involvement of young people

Youth networks are encouraged to use a variety of approaches to ensure young people participate and are involved in decision making processes.

LYNs must ensure that consultation with young people is representative and takes into account the views and needs of underrepresented groups (those with protected characteristics) to ensure compliance with the local authorities Public Sector Equality Duty.

Roles of the LYN

All members will be required to:

- Take an active part in the development of the LYN and its aims.

- Ensure that their organisation is represented by a person of appropriate experience/competency (or his/her appointed deputy) who has full authority within the relevant organisation to speak on behalf of the organisation and contribute fully to all discussions.
- Make recommendations to the Area Board on how positive activities funding should be deployed.
- Take responsibility for sharing information with the LYN relevant to their organisation/stakeholders/sector.
- Contribute any information that may have a bearing on positive activities and ensure that this is shared with the LYN.
- Champion the voice and influence of young people in decision making.
- Be open and honest and work collaboratively.
- Work to promote equality and non-discriminatory practices in all aspects of the LYNs activities.
- Respect all members of the LYN and invited representatives.
- Work to improve outcomes for young people and ensure high quality safeguarding practice.

3. Structure and operation

The frequency, location and format of LYN meetings and activities should be determined locally, however it is recommended that the group meets at least two times per year.

The LYN may come together at events, workshops, youth fairs, meetings and consultations, operating in a way which encourages active engagement, dialogue, debate and improved partnership working between key stakeholders.

The Chair of the group will be decided locally. The group will include a member of the Area Board, who will provide updates on progress at Area Board meetings and advise on recommendations where appropriate.

Each network will be supported by the local Community Engagement Manager, however, models that are independently run in the communities are also encouraged.

The appointment of members (excluding officers) to the management group will normally be agreed at a full meeting of the Area Board. Membership may be varied, with the agreement of the Area Board Chairperson, subject to approval at the next full Area Board meeting.

4. Media Relations

Members of the LYN may not issue media statements on behalf of the Area Board. Any media statements about the work of the LYN should be agreed with between the LYN, Community Engagement Manager and Chairperson of the Area Board.

5. Review

These terms of reference are subject to change and may be reviewed by the Leader on an annual basis.

COMMUNITY AREA TRANSPORT GROUP ACTION / NOTES LOG

	Item	Update	Actions and recommendations	Priority A, B or C
	Marlborough Community Area Transport Group			
	Date of meeting: Thursday 27th May 2021			
1.	Attendees and apologies			
	Present:	Cllr James Sheppard (Chair), Cllr Caroline Thomas, Cllr Jane Davies, Steve Hind, Martin Cook, Andrew Jack (Wiltshire Council); Cllr Jill Turner (Kennet Valley PC); Cllr Richard Allen (Marlborough TC); Cllr Vanya Body (Froxfield PC); Cllr Steve Campbell (Chilton Foliat PC); Cllr Sheila Glass (Ramsbury PC); Cllr John Hetherington (Ogbourne St Andrew PC); Cllr Peter Morgan (Preshute PC); Lucy Kirkpatrick, Sue Hine (Mildenhall PC)		
	Apologies:	Cllr Sarah Chidgey (Baydon PC)		
2.	Notes of last meeting			
		The minutes of the previous CATG meeting held were agreed at the Marlborough Area Board meeting on the 16 th March 2021 <i>Link can be found at</i> https://cms.wiltshire.gov.uk/ieListDocuments.aspx?CId=165&MId=13143&Ver=4		
3.	Financial Position			
		Finance sheet to be presented.	SH said that the funding allocation to Marlborough CATG	

COMMUNITY AREA TRANSPORT GROUP ACTION / NOTES LOG

			has reduced for 2021/22 due the boundary review and Froxfield, Broad Hinton and Winterbourne Bassett no longer being in the community area. The sheet as presented has errors and the amount remaining for 2021/22 is £11,534	
4.	New process for logging requests for highway improvement schemes			
	Wiltshire Council has now closed the online Issues system that was previously used to request new schemes for consideration by CATG and for Metrocounts. There are now new forms on the Wiltshire Council website. http://www.wiltshire.gov.uk/council-democracy-area-boards Once completed and agreed by the local town or parish council, new Highways request forms are to be sent to CATGRequests@wiltshire.gov.uk			
5.	Top 5 Priority Schemes Following discussion of all projects currently being developed, the priority of remaining schemes was allocated. The letter given here reflects the new priority. SH stressed the need for the group to prioritise five projects to allow focus of limited time on those the group wants taking forward.			
a)	Froxfield's Village Traffic Plan	Construction of the western gateway completed June 2020. Commitment from the CATG to also progressing with the design of the eastern gateway. Froxfield PC have agreed 25% contribution. Construction is currently programmed for 17 th May.	SH confirmed this work had been started on 17 th May and was due to be completed on 27 th . VB confirms that work on the ground looks good and as if it is finished. She has had positive responses from residents about the work. She said this may need to be followed by Metrocounts at the straight section of road by The College. It was agreed this can be removed from the list.	

COMMUNITY AREA TRANSPORT GROUP ACTION / NOTES LOG

b)	<p>Issue 6874 Request for safety measures on A4361 near Winterbourne Bassett + Issue 7023 safety on the A4361 county boundary to Beckhampton.</p>	<p>Accidents on A4361 at Winterbourne Bassett mostly due to speeding and inadequate road markings. Parish council would like present white lines on section from Winterbourne Bassett towards Broad Hinton changed from single to double. Also stretch of road either side of the Winterbourne Bassett turning be reduced to 50mph This has been combined with 7023 to cover the A4361 from the county boundary through to Beckhampton roundabout.</p> <p>Atkins have completed the Speed limit review of the A4361 from the County boundary to Beckhampton. The report has been submitted for consideration. Once supported by the Parish Councils, the proposal can be formally advertised. The cost estimate for implementation including the advert for traffic order will be approx. £13k and this is too high for the current financial year. Agreement to proceed through CATG required before advert. PC contributions to be agreed.</p> <p>CATG have agreed to proceed with the speed limit. Costs for the advert process will be £3k.</p> <p>12.5% contribution from Avebury PC and 12.5% from BB&WM PC.</p> <p>TRO details for the Schedule are being prepared for advert.</p>	<p>SH stated the TRO has gone to the team and will be advertised very soon. Any objections raised then will have to be dealt with and a Cabinet member report produced. If no objections, then the work can be packaged for Ringway for implementation. Following the boundary review, Broad Hinton and Winterbourne Bassett parishes have moved to Royal Wootton Bassett & Cricklade area. SH confirms they are not involved in this work anymore.</p>	A
c)	<p>8-19-10 Marlborough, Frees Avenue Traffic speed and pedestrian safety.</p>	<p>Site meeting undertaken.</p> <p>Request to increase the length of the speed limit. However, for this to be achieved a further speed limit review will have to be undertaken as part of the justification process. Cost of speed limit review £2500.</p>	<p>SH said that Atkins are still not carrying out speed limit reviews due to the need for their staff to share cars. He did not have a date when they will start again.</p>	A

COMMUNITY AREA TRANSPORT GROUP ACTION / NOTES LOG

		<p>Marlborough TC support for a further speed limit review. Contribution of £625 agreed.</p> <p>£1875 Area Board contribution agreed.</p> <p>Survey request sent to Atkins. Issues with the Covid-19 restrictions are causing delay with progress. This work will not progress until car sharing is allowed.</p>	<p>RA asks SH to let him know when this begins again.</p>	
d)	<p>Issue 7027 New double yellow lining on B4003</p>	<p>Construction improvement to lay-by unlikely to take place soon due to construction issues and costs. Waiting restrictions could be extended to edge of existing lay-by and then reviewed when improvements have been undertaken. Costs if this is undertaken through CATG would be around £2500 including the advert procedure.</p> <p>The TRO for extension to the waiting restrictions will be around 34m and will allow parking for 4-5 vehicles. The intention is for this to be advertised and implemented to enable enforcement to be undertaken on vehicles parking outside this area until the new layby is constructed.</p> <p>SS felt the layby needed to hold just 3 car lengths.</p> <p>'Primrose' yellow lines required within the World Heritage site agreed to be implemented initially.</p> <p>SS agreed it best to hold another site meeting and the include all parties, inc. National Trust and the new WHS officer with Wiltshire Council to discuss the layby details. Once the new layby is constructed, the waiting restrictions can be revised</p>	<p>SH stated how difficult this scheme is. He has decided to put down new double yellows up to the layby. The TRO for this will be advertised and any objections dealt with. Then parking enforcement can take place until the new layby can be properly constructed. This way the verge / archaeology can be protected. JD asked for another site visit along with the National Trust.</p>	A

COMMUNITY AREA TRANSPORT GROUP ACTION / NOTES LOG

		<p>again but until this achieved, the interim waiting restrictions will help to reduce further damage to the existing verge with the excessive parking.</p> <p>TRO schedule issued to Traffic Orders Team.</p>		
e)	8-20-6 Ogbourne Maizey- 20mph speed limit assessment	<p>PC funded 100%</p> <p>This is on a list of 20mph limit schemes to be assessed by Atkins.</p>	<p>SH confirmed this has gone on a list of schemes for Atkins to deal with. There are no updates yet but this should be programmed. SH felt this should be straightforward.</p>	A
f)	8-19-6 Right of Way PRES12 at junction with A4 at Clatford – request for barrier	<p>Site meeting undertaken.</p> <p>It was agreed that because this is a byway and open to all traffic, a barrier would not be appropriate. A proposal for a Give Way sign and crossroads warning signs on the A4 is being developed.</p>	<p>SH said that the site visit had gone ahead. A barrier is not suitable as the path is a byway, so open to all traffic and cannot be shut off. Give way signage at the junction can be used to warn traffic from the byway of the A4. To be legal, this will need to be supplemented by ground markings but the surface is so broken up, it will need to be re-surfaced to allow the markings to go down.</p> <p>PM said that a colleague from PPC attended and agreed with this solution. Also that contacting Steve Leonard in Rights of Way to look at other ways of slowing the traffic coming down the</p>	A

COMMUNITY AREA TRANSPORT GROUP ACTION / NOTES LOG

			<p>byway. PPC has not done this yet. SH will liaise with Steve Leonard and asked PPC to do so too.</p> <p>SH will need to look at ownership of the land for the re-surfacing and also at tree growth to not obscure the new signage.</p>	
g)	<p>8-21-5 Footpath between Van Diemans Close and George Lane.</p>	<p>Request to widen footpath to access St Mary's school.</p> <p>Several owners of the land either side of the path. The Rights of Way team would need to be involved.</p> <p>CATG agreed to make this scheme a high priority to show political desire to move this forward but it is recognised that SH will not currently work on this scheme.</p>	<p>JD has not been able to make progress.</p>	A
6.	Other Priority schemes			
a)	<p>8-19-1 Request for new pedestrian crossing at Marlborough High St.</p>	<p>Marlborough Town Council supports and endorses the petition requesting a pedestrian crossing in Marlborough High Street and will seek further expert advice in order to make supporting recommendations.</p> <p>Consideration has been given to possible formal crossings in Kingsbury St by Patten Alley and across the High St by the White Horse bookshop. Both of these locations are unsuitable for a formal crossing.</p> <p>Site meeting undertaken. Consideration to be given to an informal crossing enhancement across Kingsbury St towards the steps at the front of the Town Hall.</p>	<p>RA described this crossing as due to go in from the bulge at Whitehorse Bookshop to the front steps of the town hall.</p> <p>SH pointed out this work has been paused until the social distancing barriers at Kingsbury St have been removed. Also that this will be an informal crossing marked by a different surface. He mentioned a number of options but recommended against coloured, high-grip texture. He</p>	

COMMUNITY AREA TRANSPORT GROUP ACTION / NOTES LOG

		<p>Scheme details, including design and costs, to be proposed to Town Council and implementation costs including traffic management required. This is removed from priority list until temporary social distancing schemes are no longer necessary.</p> <p>Crossing to be looked at in conjunction with the town wide traffic strategy.</p>	<p>asked MTC to think about the type of surface and the exact location of the crossing.</p> <p>RA described this as part of a wider look at disabled access to the town hall, which has always been difficult. A satisfactory way to cross roads to the front entrance is needed.</p> <p>JS mentioned the temporary 1-way system about to go in and this is an opportunity to look at the whole flow of traffic around the town hall. This needs to go back to MTC.</p>	
b)	<p>Issue 5190 Request for safety works at London Rd, Marlborough.</p>	<p>Further to resurfacing the climbing lane has been removed and the de acceleration lane for the turning into the hospital increased.</p> <p>Overtaking issues have improved, however there are problems with getting in and out of the hospital junction. A topo survey would cost around £1500 -£2000. MH to discuss acceptable contribution with Marlborough TC and Savernake PC for survey. Savernake PC are prepared to contribute 25% for a topo survey.</p> <p>Group site meeting undertaken. Issues were concerned with reducing the speed limit. There is nothing that can be achieved by changing the junction layout and therefore a topo survey is not required, although £1500 has been allocated from the Area Board.</p>	<p>A site meeting has taken place. SH felt that uphill traffic is not the issue. Cars from the east travel too fast entering the 50mph limit and the junction to the hospital. He felt that a speed limit review is necessary and that a lower limit could be suitable. He did not feel the junction was at fault. CT wanted the review to go ahead.</p> <p>SH mentioned the £1,500 allocated from area board funding towards the topo survey which is no longer needed. This could be put towards the speed limit review.</p>	A

COMMUNITY AREA TRANSPORT GROUP ACTION / NOTES LOG

			JS put this to the vote and CATG agreed to use that funding towards the review instead.	
c)	6614 Request for No Parking measures on A4 at Fyfield	Vehicles, including HGVs, park on both sides of the road on the A4 at the filling station at Fyfield. This causes an obstruction and can be dangerous when other vehicles try to pass them on the opposite side of the road. The PC would like new markings to stop vehicles parking at the sides the A4. JT is liaising with Jamie Mundy. It may be possible to combine this with the work on the B4003.	JT confirmed she is in touch with Jamie Mundy but this has not been prioritised by his team. She did not have a timescale for this.	
d)	Issue 6784 Request for new signage location for new SID	<p>Marlborough TC is keen to reduce speeding in the town and are looking at buying SIDs to deploy on a rotational basis. There are no suitable columns on Kingsbury St to install a SID. It has been suggested that if a new warning sign is installed at a location on Kingsbury St, it could also be suitable for the SID. CATG agrees to wait until new 20mph limit is installed in case a new post for a repeater sign become available.</p> <p>SH has given details of the suitable lighting column to Marlborough TC Clerk. Marlborough TC needs to speak with nearby homeowner to get approval. MH confirms this is in hand.</p>	<p>SH had identified a light column on Kingsbury St and given details to the town Clerk, but not heard back. RA was not aware of any news.</p> <p>MC said that the light column was wrong and that he is in touch with the assistant Clerk about installing a new post further down that will hold the SID. MTC would fund 100%</p>	
e)	8-19-2 Place a sign(s) at the entrance to Manton Hollow advising 'No Through Road'.	Manton Hollow is a no through road that appears on many maps and sat-navs as a through road. It is a regular occurrence that cars and HGVs attempt to turn in the very restricted turning area at western end of the southern arm of Manton Hollow. This has resulted in damage to the two houses that front on to the turning area.	<p>SH had not heard if MTC is prepared to fund this 100%. If so, it can come off the CATG list and go to the signage team.</p> <p>MTC will need to confirm willingness to fund before a quote can be issued.</p> <p>SH will send details directly to the Clerk.</p>	

COMMUNITY AREA TRANSPORT GROUP ACTION / NOTES LOG

		<p>A 'No through road' sign' is already installed at junction of Downs Lane with A4. PC have requested another sign is installed at the junction of Downs Lane and Manton Hollow.</p> <p>This can be progressed as a signing request if fully funded by the Town Council and the principle is agreed through CATG.</p> <p>MH to confirm if Marlborough TC will pay around £300 and then SH will get a formal quote.</p>		
f)	8-19-4 Speed limit review at western end of Chilton Foliat (changed from 'Relocate 30mph limit at western end of Chilton Foliat').	<p>This request does not meet the criteria for a 30mph limit which requires 3 frontages/ 100m. A speed limit review costing £2500 would give further information on whether a 40 or 50mph limit would be appropriate.</p> <p>PC have agreed 25% of costs for speed limit review when prioritised, with anticipation of a 40 or 50mph limit in advance of the existing 30mph limit.</p>	<p>SH said this scheme needs to be prioritised by CATG before further work can begin.</p> <p>SC confirmed CFPC's contribution and the need for the speed limit review.</p>	A
g)	8-19-7 A346 Cadley – request for speed limit review, signing and gates.	<p>Detailed cost for signs £713.92</p> <p>MP confirmed that the cost is acceptable to the PC and that the PC are identifying positions for the signs.</p>	<p>There was no one from SPC present to discuss this.</p> <p>CT offered to contact SPC about confirming location. MC said that SPC has been in touch with an officer but had not agreed a location for the new signage.</p> <p>It was confirmed that new white gates at the entrances to Cadley on the A346 have been installed.</p>	
h)	8-19-8 A346 Cadley – traffic lights on A4	<p>Traffic modelling for junction would be required.</p> <p>CATG have approved in principle traffic modelling for Marlborough.</p>	<p>JS said that due to the election, he had not been able to make progress on moving forward the wider review of traffic in the area.</p>	

COMMUNITY AREA TRANSPORT GROUP ACTION / NOTES LOG

		JS to pursue this with area board and town councillors.	There discussion about this request and the need for better traffic control in Marlborough to aid traffic flow and stop the long tail backs going up Postern Hill towards Cadley.	
i)	8-19-9 Pedestrian crossing signs on C6 Ramsbury	Detailed cost for signs £568.53 Complete	SG confirmed the sign is in position and the issue is complete. It was agreed this can be removed from the list.	
j)	8-19-11 Aldbourne, request for virtual footway	To be prioritised.	No one from APC was present so this request was not discussed.	
k)	8-20-1 Lockeridge, pedestrian safety Eckhard(Ivy) Lane	To be prioritised JT to liaise with SH	JT said she is now liaising with MC on a different idea. Now thinking of models or images of children in the road to encourage drivers to slow down.	
l)	8-20-2 Ogbourne St George, Request for historic signs	Not discussed as there was no representation at the meeting	There was no one present, so this request was not discussed.	
m)	8-20-7 A4 Manton to Beckhampton safety audit	JT confirmed that Preshute, Kennet Valley, East Kennet and Avebury parishes have come together to look at this jointly and are looking at a substantive scheme bid for this work. SH points out that funding from the Substantive scheme fund is not suitable for this type of project.	SH felt this is not for CATG due to the group's small budget and the amount of work needed and should be progressed separately. JS wanted to take this through at the Cabinet level but has not been able to try doing so yet. JD mentioned a meeting taking place soon in Avebury with Danny	

COMMUNITY AREA TRANSPORT GROUP ACTION / NOTES LOG

			<p>Kruger MP and Wiltshire Cabinet members for Highways and Heritage. This will touch on access and roads, including initiatives such as Great West Way.</p> <p>JS asked JD to provide a written report from this meeting back to CATG</p> <p>It was agreed this can be removed from the list.</p>	
n)	<p>8-20-8 Ramsbury – speed limit consideration- C6 east of village</p>	<p>PC to test via Metrocount to decide whether to progress with speed limit review</p>	<p>Whilst a full speed limit review cost £2,500, a Metrocount is free of charge. It was recommended SG tests vehicle speed via a Metrocount before committing to the full speed limit review.</p> <p>SG will submit this via the correct form.</p>	
o)	<p>8-21-2 Related to 8-20-4 A4 Bath Rd, Manton – request for Traffic Island</p>	<p>Request for traffic island on A4 at Manton/ Marlborough boundary</p>	<p>RA was not up to speed yet on this and the other 2 issues below. He offered to liaise with Manton residents and PM on this.</p> <p>JS asked MTC for a whole scheme for the A4 here.</p> <p>JD pointed out the request to move the 40mph sign further west has been omitted.</p>	
p)	<p>8-21-3 Related to 8-20-4 A4 Bath Rd, Manton – request for transverse yellow markings</p>	<p>Request for transverse yellow road markings on western approach to zebra crossing, plus solution between crossing and turning to Bridge Street.</p>	<p>See above.</p>	

COMMUNITY AREA TRANSPORT GROUP ACTION / NOTES LOG

q)	8-21-4 Related to 8-20-4 A4 Bath Road, Manton – request for sign.	Request for sign indicating Bridge St turn westbound between the Pelican Crossing and Bridge St.	See above.	
7.	New Requests / Issues			
a)	8-21-6 Speed of traffic entering Mildenhall from the east.	Improvements for pedestrians including traffic calming requested.	LK described the situation at the eastern end of the village with the speed of vehicles in both directions. There is no pavement, but the road is used by pedestrians, including parents with young children and secondary school students waiting for buses. MPC would like advice on the most suitable solution to reduce vehicle speed and protect pedestrians. She mentioned a virtual footway, like other villages have, which focuses drivers on there being people in the road. SH mentioned the previous plans to build a pavement, but which was too expensive. LK agreed but did not want this to be the reason for no action here. MPC is looking for something cheaper.	A

COMMUNITY AREA TRANSPORT GROUP ACTION / NOTES LOG

			<p>SP pointed out Ramsbury's virtual footway was 100% funded by RPC. In Lockeridge, JD said they fundraised locally to pay for the virtual footway there.</p> <p>SH said that to do any work in Minal, this request would need to be prioritised.</p> <p>SHine confirmed MPC has agreed this request and that they need professional input to know what's most appropriate.</p>	
b)				
8.	Other items			
a)		<p>JS led extensive discussion on which requests to give A priority to. Only one high priority slot had been freed up. SH agreed he could take on speed limit reviews on the A4 east of the junction to Savernake Hospital (ref. 5190) and at Chilton Foliat (ref. 8-19-4). JS asked for a vote and CATG agreed to add them to the high priority list.</p> <p>JS suggested the request from Mildenhall PC (ref. 8-21-6) be given high priority and there was discussion around this. SG requested that speed on the C6 (ref. 8-20-8) also be considered. JS asked for another vote and CATG agreed to add the Mildenhall PC request to the high priority list. SG asked that it be noted she objected strongly to the way the vote was carried out which allowed the Mildenhall PC request to be prioritised.</p>		
9.	<p>Date of Next Meeting: The date of the next CATG meeting will be Thursday 16th September.</p>			

COMMUNITY AREA TRANSPORT GROUP ACTION / NOTES LOG

Highways Officer – Steve Hind

1. Environmental & Community Implications

1.1. Environmental and community implications were considered by the CATG during their deliberations. The funding of projects will contribute to the continuance and/or improvement of environmental, social and community wellbeing in the community area, the extent and specifics of which will be dependent upon the individual project.

2. Financial Implications

2.1. All decisions must fall within the Highways funding allocated to Marlborough Area Board.

2.2. If funding is allocated in line with CATG recommendations outlined in this report, and all relevant 3rd party contributions are confirmed, Marlborough Area Board will have a remaining Highways funding balance of £

3. Legal Implications

3.1. There are no specific legal implications related to this report.

4. HR Implications

4.1. There are no specific HR implications related to this report.

5. Equality and Inclusion Implications

5.1 The schemes recommended to the Area Board will improve road safety for all users of the highway.

6. Safeguarding implications

Report to	Marlborough Area Board
Date of Meeting	15/06/2021
Title of Report	Community Area Grant funding

Purpose of the report:

To consider the applications for funding listed below:

Capital Funding

Applicant	Amount requested
Applicant: Ramsbury Cricket Club Project Title: New practice nets	£5,000.00
Applicant: Ramsbury Recreation Centre Project Title: New tennis courts x2	£5,000.00
Applicant: Marlborough St May's School Project Title: Enhancement of outdoor educational provision	£3,850.00
Applicant: Mildenhall Village Hall Project Title: New loft insulation	£1,600.00
Applicant: Ramsbury Parish Council Project Title: New wheelchair accessible roundabout	£5,000.00
Applicant: Marlborough Sports Club Project Title: Repairs to fencing around sports ground	£3,950.00*
Applicant: Devizes and District Foodbank Project Title: New delivery van	£1,050.00*

* These applications have already been funded via CEM's delegated authority

Total grant amount requested at this meeting	£20,450.00
Total capital funding allocated to Marlborough Area Board 2021/22	£31,669.00
Total amount awarded so far, 2021/22	£5,000.00
Amount remaining if all grants are awarded as per report	£6,219.00

1. Background

Area Boards have authority to approve Area Grants under powers delegated to them. Under the Scheme of Delegation Area Boards must adhere to the [Area Board Grants Guidance](#)

[The funding criteria and application forms](#) are available on the council's website.

2. Main Considerations

2.1. Councillors will need to be satisfied that funding awarded in the 2020/2021 year is made to projects that can realistically proceed within a year of it being awarded.

2.2. Councillors must ensure that the distribution of funding is in accordance with the Scheme of Delegation to Area Boards.

2.3. Councillors will need to be satisfied that the applications meet the Community Area Board grants criteria.

3. Environmental & Community Implications

Grant Funding will contribute to the continuance and/or improvement of cultural, social and community activity and wellbeing in the community area, the extent of which will be dependent upon the individual project.

4. Financial Implications

Financial provision had been made to cover this expenditure.

5. Legal Implications

There are no specific legal implications related to this report.

6. Human Resources Implications

There are no specific human resources implications related to this report.

7. Equality and Inclusion Implications

Community Area Boards must fully consider the equality impacts of their decisions in order to meet the Council's Public Sector Equality Duty.

Community Area Grants will give local community and voluntary groups, Town and Parish Council's equal opportunity to receive funding towards community-based projects and schemes, where they meet the funding criteria.

8. Safeguarding Implications

The Area Board has ensured that the necessary policies and procedures are in place to safeguard children, young people and vulnerable adults.

9. Applications for consideration

Capital

Application ID	Applicant	Project Proposal	Requested
ABG7	Ramsbury Cricket Club	New practice nets	£5,000.00

Project Description:

Permanent practice nets for bowling and batting. The club has two teams currently and very limited non-match facilities which restricts membership, benefits and capacity. The club currently has 1 small mobile practice net for use on the actual playing surface. This is inadequate for several reasons: limited protection from

stray balls, limited capacity (1 at a time), cannot be used during match fixtures, restricts growth of membership and facility for both youth and adult training/practice programs.

Input from Community Engagement Manager:

This application will provide a new facility for existing players to train and also allow the club to welcome new players, including younger people, to train and learn to play cricket in a safer environment

Proposal

That the Area Board determines the application from Ramsbury Cricket Club for £5,000.00

Application ID	Applicant	Project Proposal	Requested
ABG56	Ramsbury Recreation Centre	2x new tennis courts	£5,000.00

Project Description:

To provide two new Floodlit Tarmacadam Courts plus ancillary access and services. The club wants to provide a greater opportunity for participation in tennis in Ramsbury and the surrounding area and to grow the club whilst continuing to be a thriving active social hub for tennis. This will be monitored by measuring the increase in participation of both Adults and Juniors in playing tennis.

Input from Community Engagement Manager:

This new facility will allow the tennis club to increase the sporting and social offer available in the area. They plan to increase the amount of coaching offered to young people to increase numbers. The club offers different ways for people from low-income backgrounds to play tennis, such as free use of equipment and subsidised memberships.

Proposal

That the Area Board determines the application from Ramsbury Recreation Centre for £5,000.00

Application ID	Applicant	Project Proposal	Requested
ABG38	Marlborough St Mary's School	outdoor educational provision for Resource Base	£3,850.00

Project Description:

To develop the outdoor educational provision of our two Resource base (special educational needs) classes. Enabling them to be able to securely play on our grass and safely use our wildlife areas. To provide a secure facility for storing Resource Base play equipment; and workshop to enable the children to undertake outdoor activities, e.g. woodwork etc.

Input from Community Engagement Manager:

This application will allow the pupils from the Resource Base with additional needs to play and learn outdoors more often and more safely. It will bring this provision more in line with their mainstream peers.

Proposal

That the Area Board determines the application from Marlborough St Mary's School for £3,850.00

Application ID	Applicant	Project Proposal	Requested
4215	Mildenhall Village Hall	New roof insulation	£1,600.00

Project Description:

The village hall has the original fibre glass loft insulation from 1987. They are trying to reduce the hall's carbon footprint, reduce heating costs, increase sustainability and improve the hall's environment for hirers, especially as it is used by the very young and older, more frail persons.

Input from Community Engagement Manager:

This project meets Wiltshire Council's aims of reducing the county's carbon footprint and becoming carbon neutral by 2030. This work will make the hall more heat efficient, reduce its running costs and be more welcoming for users.

Proposal

That the Area Board determines the application from Mildenhall Village Hall for £1,600.00

Application ID	Applicant	Project Proposal	Requested
3997	Ramsbury Parish Council	New wheelchair accessible roundabout	£5,000.00

Project Description:

On one of three of the play areas in the parish which the parish council maintain there is a roundabout which has come to the end of its life and should be replaced. They would like to replace this with an accessible roundabout which is more expensive than a regular one due to safety surface requirements.

Input from Community Engagement Manager:

This application will provide play equipment for disabled and wheelchair-bound children from the parish

Proposal

That the Area Board determines the application from Ramsbury Parish Council for £5,000.00

Application ID	Applicant	Project Proposal	Requested
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4141	Marlborough Sports Club	New perimeter fencing	£3,950.00*
<p>Project Description: The Club has already replaced the fencing around approximately half of the perimeter of the remainder of the Ground using its own funds. However, the remaining section of perimeter fencing on the club side between the Ground and the field now requires replacing both to secure the Ground and to permit safe passage across the fence. There is often livestock in the neighbouring field, so the perimeter fencing is even more important</p> <p>Input from Community Engagement Manager: With the new cricket season approaching, this work needs to be completed to secure the sports ground and keep players and spectators safe. The Sports club need to be able to complete this work by the end of April and the beginning of the season.</p> <p>Proposal This application came to the area board meeting on 16th March. It was deferred until 1st April when it could be paid from the new financial year's budget via CEM's Delegated Authority. The Area Board is asked to ratify the payment to Marlborough Sports Club of £3,950.00</p>			

Application ID	Applicant	Project Proposal	Requested
4167	Devizes and District Foodbank	New delivery van	£1,050.00
<p>Project Description: Devizes and District Foodbank provides emergency food during crisis situations such as redundancy benefit delays or receiving an unexpected bill to those people living in the Pewsey, Marlborough and Devizes Community Areas. During the pandemic we have been mainly working to a delivery model using the foodbank van to deliver the emergency food boxes to individuals. The current van is 9 years old and has 164,000 plus miles on the clock. The foodbank is having to spend more on repairs and maintenance than before and it is no longer economical to run. They have taken the decision to replace it with a newer, slightly larger vehicle.</p> <p>Input from Community Engagement Manager: The foodbank provides a vital service in need of short-term support and food across the three community areas. During the pandemic they have moved to a delivery basis making a roadworthy and economical van more necessary.</p> <p>Proposal This application came to the area board meeting on 16th March. It was deferred until 1st April when it could be paid from the new financial year's budget via CEM's Delegated Authority. The Area Board is asked to ratify the payment to Devizes and District Foodbank of £1,050.00</p>			

No unpublished documents have been relied upon in the preparation of this report

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